



# Rural Municipality of GRAHAMDALE

www.Grahamdale.ca

23 Government Road, P. O. Box 160, Moosehorn, Manitoba, R0C 2E0

---

**Title: Levels of Service Policy**

**POLICY NO. 29/2022**

---

**RESOLUTION NO. 2022-**

**YEAR: 2022**

---

## **Purpose:**

The purpose of this policy is to outline the conditions of the Levels of Service Policy as adopted by the R.M. of Grahamdale.

This policy is a guideline of the levels of service the municipal strives to uphold barring any extraordinary situations out of our control from time to time within the resources allocated by the RM Council.

During extreme snowfall or ice events where snowfall amount and/or accompanying severe drifting or excessive ice makes it impractical to complete the snow clearing operations with a full complement of resources and continuous effort, the time limits specified may be extended.

## **Policy Guidelines:**

### **1. Gravel Roads**

- a. **Grading:** will be completed as required, determined by our Public Works Manager or Council. Gravel roads must be damp or dry for grading to occur.
- b. **Gravel Application:** is determined on an annual basis by our Public Works Manager with maps completed and submitted to Council for approval. Gravel application varies from 23 tonnes/load – 138 tonnes/ mile – 6 loads/ mile depending on the level of traffic flow, gravel quality and road condition. The Municipality strives to have gravelling completed as soon as possible in the year but no later than August 15<sup>th</sup>.

## **2. Snow Clearing**

- a. **Snow Plowing:** is prioritized based on school bus routes, homecare recipients and main artery roads. All other municipal roads will be plowed accordingly once the priority roads are completed. It is the Municipality's goal to have all municipal roads plowed within 4 business days of the snowfall/blowing snow ending.

## **3. Dust Control:**

- a. Determined by Council on an annual basis.
- b. Landowners with property adjacent to a municipal road can purchase dust control to be applied on an annual basis. The cost of the application is the responsibility of the landowner/applicant.

## **4. Municipal Staff**

- a. Extreme cold or wild chill has a significant impact on equipment being dispatched and is also hazardous to employees. At temperatures below -35 degrees Celsius (without windchill), or if the wind chill factor is in excess of -45 degrees Celsius, Public Works Employees and equipment shall not be in operation on the roads unless authorized by the Public Works Manager for emergency purposes.
- b. There will be times during the winter where, due to extreme snowfall or ice events, municipal staff will not be able to safely drive to work and the Municipal Office will be forced to remain closed for that day. Staff may be expected to use holiday or bank time if they are unable to come to work. The Chief Administrative Officer may also close the Municipal office at their discretion based on inclement weather, safety of staff and staff availability.
- c. There will be time times during the winter where, due to extreme snowfall or ice events, waste disposal ground site managers will not be able to safely drive to work and waste disposal sites may be forced to remain closed for that day. Alternatively, there may be times when the waste disposal ground site managers are forced to close the waste disposal site early due to worsening weather conditions. The decision to close a waste disposal site for a day or close a waste disposal site early will be made by the Public Works Manager or Chief Administrative Officer. In the event that the Public Works Manager or Chief Administrative Officer close a waste disposal site for a day or close a waste disposal site early due to inclement weather, the waste disposal ground site manager will be paid their wage for a regular day of work.

**Responsibility and Authority for this Policy**

The Public Works Manager and his/her designate, along with the Chief Administrative Officer is charged with the primary responsibility for executing the levels of service outlined in this policy.

The Public Works Manager and Chief Administrative Officer retain the authority to alter assignments based on weather conditions, equipment, safety of the staff, staff availability and other conditions related to the levels of service outlined in this policy.