

Rural Municipality of Grahamdale

Meeting Agenda

June 22, 2023 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 RM of Grahamdale Consolidated Financial Statements 2022 Year End Report
 - 3.3 RM Audited Canada Community - Building Fund Annual Expenditure Report
 - 3.4 Auditor Appointment for 2023
 - 3.5 2022 Year End Financial Report
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 Moosehorn Fire Department Report
 - 4.3 Councillor Jabusch
 - 4.4 Councillor Gould
 - 4.5 Councillor Bittner
5. CORRESPONDENCE
6. BY-LAWS - NONE
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 RM Participation Funding
 - 7.1.2 Environmental Advisory Committee - Terms of Reference
 - 7.2 Steep Rock Beach Park
 - 7.4 RM Contracts
 - 7.4.1 Road Side Mowing Contract
 - 7.4.2 Road Maintenance Contract
 - 7.4.3 Snow Clearing - RM Hamlets
 - 7.4.4 RM Gravel Contract
 - 7.5 Gyp Fire Department - Water Rescue equipment
 - 7.6 RM - New Septic Field
 - 7.7 Steep Rock Development - RFPs
 - 7.8 2023 RM Hay Tender
 - 7.9 RM Land Sale Policy
 - 7.10 Public Works Requests
 - 7.10.1 G. Metner - NE 7-27-8W - Approach
 - 7.10.2 L. McDonnell - 1 Watchorn Street Moosehorn - Drainage
 - 7.11 Request for Proposals Drainage Project - West Partridge Drain
 - 7.12 W. & M. Roets - Offer to Purchase - NE 2-26-6W
 - 7.13 Town of Steep Rock
 - 7.13.1 Cottage Owners Association - Little Red Shed
[Request from the Cottage Owners Association](#)
 - 7.14 Boundary Line Drain
8. NEW BUSINESS
 - 8.1 Interim Building Inspector Position
 - 8.2 Tax Cancellation
 - 8.3 Pinemuta WDG Manager

- 8.4 WIWD Lake St. Martin Sub District - RM Representative
- 8.5 Armand Lemiez Site
- 8.6 North Interlake ATV Club - Trails
- 8.7 Ashern Safe Grad Donation
- 8.8 RM and IERHA Restricted Equity Funds
- 8.9 Variance Application 02-2023 - Dreger - PH Date
- 8.10 Public Works Request - G. Bednarek - 22-28-10W - Township Line repair
- 8.11 Hilbre Beach
- 8.12 Civic Addressing/Telematik Updates
- 9. IN CAMERA
- 9.1 In Camera - Legal Proceedings
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 11:00 a.m. - Sean Zieroth and Janice Lowry - SR Cottage Owners Association
- 10.2 11:30 a.m. Sgt Munro Ashern/Lundar RCMP
- 10.3 1:00 p.m. Manitoba Transportation and Infrastructure - LMOC & LSMOC
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting June 22, 2023 - 09:00 AM

The 12th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on June 22, 2023.

- Present:
- Reeve Craig Howse
 - Councillor Charlotte Lindell
 - Councillor Kevin Nickel
 - Councillor Glen Metner
 - Councillor Greg Jabusch
 - Councillor Jason Bittner
 - Councillor Dollard Gould
 - CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:05 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2023-257	1	Adoption of Minutes Councillor Gould Councillor Lindell BE IT RESOLVED THAT Council approve the following meeting minutes as circulated: 1. June 8, 2023 Regular Meeting Minutes.	CARRIED
2023-258	2	Additions to Agenda Councillor Jabusch Councillor Bittner BE IT RESOLVED THAT Council adopt the agenda as circulated with additions	CARRIED
	3	Finances	
2023-259	3.1	General Accounts Councillor Gould Councillor Nickel WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>June 21, 2023</u> have been examined by Council and found to be in order; THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$32,030.79</u> , Fireman Payroll Cheques numbered <u>815</u> to <u>836</u> in the amount of <u>\$ 5,297.88</u> , and Accounts Payable Cheques numbered <u>10249</u> to <u>10268</u> in the amount of <u>\$108,142.09</u> be approved for payment.	CARRIED

2023-260	3.2	RM of Grahamdale Consolidated Financial Statements 2022 Year End Report Councillor Gould Councillor Lindell BE IT RESOLVED THAT the Rural Municipality of Grahamdale Consolidated Financial Statements Year Ended December 31, 2022 be adopted as read. CARRIED
2023-261	3.3	RM Audited Canada Community - Building Fund Annual Expenditure Report Councillor Jabusch Councillor Metner BE IT RESOLVED THAT Council has reviewed and accepts the 2022 Rural Municipality of Grahamdale Canada Community - Building Fund Annual Expenditure Report submitted by Chambers, Fraser & Co., Municipal Auditors. CARRIED
2023-262	3.4	Auditor Appointment for 2023 Councillor Lindell Councillor Jabusch BE IT RESOLVED THAT Council appoint Chambers Fraser Professional Accountants as the Municipality's Auditor to carry out the duties of an Auditor under The Municipal Act for the 2023 fiscal year. CARRIED
2023-263	3.5	2022 Year End Financial Report Councillor Jabusch Councillor Bittner BE IT RESOLVED THAT the RM of Grahamdale 2022 Year End Financial Statement be adopted as read. CARRIED
2023-264	4	Committee Reports Councillor Gould Councillor Jabusch BE IT RESOLVED THAT Council adopts the reports of the Committees as presented CARRIED
	4.1	9:30 a.m. - Danny Granberg - Public Works Manager <ol style="list-style-type: none">Graders – Road conditions are poor – frost boils, poor shoulders, and muddy and slippery conditions. Operators are pulling shoulders and prepping sites for dust control areas.Gravel Program – St. Martin Fish Agency is ready to start hauling gravel. PW Manager Granberg is working on ward maps with Councillors.Dust Control – Sites are not completed. Gravel to be put down before dust control can be applied.Batten Drainage – Public Works is working on options where the RM can start drainage work.Road Side Mowing – Paul Klatt has been contacted and will start mowing in the Steep Rock Area.Spraying Program – Sites have been identified and marked. Waiting for site visit and quote.Steep Rock Dock – Installation of the new dock took place on June 22nd. The 4 fingers are on order and will be installed at a later date.Dodge Truck – Wheel bearing has been repaired.

9. **WDG** – Faulkner scrap metal pick-up is scheduled for June 22nd.
Moosehorn's new signage has arrived and the Site Manager will install it. Pinemuta – scrap metal pick-up is completed. Mulvihill – an area local contacted PW Manager Granberg and would like to provide relief as a Site Attendant.
10. **BB Wiebe & Son** - House movers have been contacted and meetings have been set to discuss moving houses using Township Line.
11. **Unsafe & Unsightly** – site visits and map of locations has been completed.
12. **Wayside Park** – Floors are done and the septic tank is installed. Playground will be arriving on June 27th.

4.2 **Moosehorn Fire Department Report**

- 7 calls for service;
- Deputy Chief Price attended a debriefing meeting with Manitoba Conservation in Gypsumville on June 1/23 to give a statement in regards to an investigation into the wildland fire that occurred on May 29/23;
- Regular meeting held on June 12/23;
- Deputy Chief Price attended the Manitoba Association of Fire Chiefs (MAFC) Conference in Steinbach on June 1-3, 2023;
- On June 6/23, two Fire Dept members searched a hot spot east of Grahamdale for potential wildfire activity; this was done at the request of the Interlake Fire Manager, MB Wildfire Service;
- Deputy Chief Price attended a Mutual Aid District meeting in Arborg on June 15/23.

4.3 **Councillor Jabusch**

Lakeshore Handivan Association

- The new Handivan has arrived.

4.4 **Councillor Gould**

Gypsumville Fire Department

- One call for service - a single vehicle rollover;
- The pumper truck will need its air cord replaced.
- Fire Truck was taken to Gypsumville School to show the students.

4.5 **Councillor Bittner**

WIWD

- A new program is being developed to subsidize sisal twine to make the cost comparable to plastic.

5 **Correspondence – Noted by Council.**

1. AMM Bulletin dated June 9, 2023;
2. Minister of Environment and Climate letter received June 15, 2023 re: Merit Based Grant Program;
3. RCMP Gypsumville Detachment May 2023 report;
4. RCMP Ashern/Lundar Detachment May 2023 report;
5. IERHA "Save the Dates" received June 14, 2023;
6. MTI Emergency Management Organization letter dated June 19, 2023.

6 **By-Laws - NONE**

7 **Unfinished Business**

7.1 **Lake MB Outlet Channel and Lake St. Martin Outlet Channel**

TABLED

7.1.1 **RM Participation Funding**

TABLED

	7.1.2 Environmental Advisory Committee - Terms of Reference	TABLED
	7.2 Steep Rock Beach Park	TABLED
	7.3 Planning District	TABLED
	7.4 RM Contracts	TABLED
	7.4.1 Road Side Mowing Contract	
	7.4.2 Road Maintenance Contract	
	7.4.3 Snow Clearing - RM Hamlets	
	7.4.4 RM Gravel Contract The RFP package for the new gravel contract is complete and will be advertised this Fall.	
	7.5 Gyp Fire Department - Water Rescue Equipment	TABLED
	7.6 RM - New Septic Field	TABLED
	7.7 Steep Rock Development - RFPs	TABLED
	7.8 2023 RM Hay Tender No quotes were received. Item to be removed from agenda.	
	7.9 RM Land Sale Policy	TABLED
	7.10 Public Works Requests	
2023-267	7.10.1 G. Metner - NE 7-27-8W - Approach BE IT RESOLVED THAT Council directs Public Works Manager to arrange for the following: Onto NE 7-27-8WPM off Township Line, install a new approach to a maximum of 24 foot top with a 40 foot x 24 inch steel culvert provided that the project complies with the Municipality's guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights licence approval. Estimated cost of project is \$2000.00.	CARRIED
	7.10.2 L. McDonnell - 1 Watchorn Street Moosehorn - Drainage To be added to the Municipality's Drainage Program for Moosehorn.	
	7.11 Request for Proposals Drainage Project - West Partridge Drain	TABLED
	7.12 W. & M. Roets - Offer to Purchase - NE 2-26-6W	TABLED

2023-268

7.13

Town of Steep Rock

7.13.1

Cottage Owners Association - Little Red Shed

Councillor Jabusch

Councillor Nickel

WHEREAS the Steep Rock Cottage Owner’s Association (SRCOA) built a small, temporary structure to be used as a warm-up shelter at the Quarry Skating Rink in the winter months;

AND WHEREAS the SRCOA would like to see the structure utilized in the summer months primarily as an “adventure library” for children, with plans to fill it with games, books, and sporting equipment;

AND WHEREAS the SRCOA has requested permission to place the structure on municipally owned land, legal description being: 3-37722 – Steep Rock, on a temporary basis;

THEREFORE BE IT RESOLVED that Council supports the proposed use of the structure and will allow the SRCOA to temporarily place the structure on legal description 3-37722 – Steep Rock, from June 2023 until November 2023.

BE IT FURTHER RESOLVED THAT Council requires the SRCOA to install wheels on the structure for ease of movement and that the SRCOA obtain approval from the RM before the Spring of 2024 before moving it back onto the property.

CARRIED

7.14

Boundary Line Drain

A letter was sent to Minister Klein requesting a meeting with him and the Boundary Line Drain subcommittee.

8

New Business

8.1

Interim Building Inspector Position

The Municipality did not receive any applications.

2023-269

8.2

Tax Cancellation

Councillor Bittner

Councillor Jabusch

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLED	
Roll No.	Amount
464500	-636.54
TOTAL	\$ - 636.54

CARRIED

8.3 Pinemuta WDG Manager

TABLED

	8.4	WIWD Lake St. Martin Sub District - RM Representative	TABLED
	8.5	Armand Lemiez Site Council discussed long term plans for the Lemiez site.	
	8.6	North Interlake ATV Club – Trails Members of the North Interlake ATV Club will be invited to an upcoming Council meeting to provide more details on their plan to develop a network of designated ATV Trails.	
2023-270	8.7	Ashern Safe Grad Donation Councillor Bittner Councillor Lindell BE IT RESOLVED THAT Council approve the donation in the amount of \$250.00 towards the 2023 Ashern Safe Grad. VLT Funded	CARRIED
	8.8	RM and IERHA Restricted Equity Funds	TABLED

Municipal Council Conflict of Interest Act

[Subsection 5(1)]

Disclosure of Interest of a Member of Council During a Meeting

R.M. of Grahamdale

With reference to 8.9 Variance Application 02-2023 – Dreger – Public Hearing Date.

Arising at a meeting of Council, Reeve Craig Howse, a member of council, disclosed a personal interest in the matter before council.

Certificate of Designated Officer

Upon declaring an interest in agenda item 8.9, Resolution No. 2023-271, said councillor withdrew from the council chamber, without further participation in the matter under discussion.

Deputy Reeve Bittner chaired this portion of the meeting.

2023-271

8.9

Variance Application 02-2023 - Dreger - PH Date
Councillor Lindell
Councillor Metner

WHEREAS Brad and Christa Dreger have filed an application for a Variance for the following:

To vary the minimum required side yard to allow an encroaching structure to remain 3.4 feet from the property line

THEREFORE BE IT RESOLVED THAT Council set the Public Hearing date for this matter for 6:00 p.m. on Tuesday, July 11, 2023 at the RM Municipal Office in Moosehorn, Manitoba.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse				✓
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED

Reeve Howse re-entered council chambers and assumed the position of Chair.

8.10

Public Works Request - G. Bednarek - 22-28-10W - Township Line repair

TABLED

8.11

Hilbre Beach – Boat Launch

TABLED

8.12

Civic Addressing/Telmatik Updates

Civic addresses are being added to the existing E911 system which currently only applies to landlines. Updates are arriving in 2025 that will allow civic addresses to be linked to cell phone numbers.

9 In Camera

2023-265

9.1

In Camera - Legal Proceedings
Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2023-266

9.2

Out of Camera
Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council

CARRIED

10 Delegations and Public Hearings

10.1 11:00 a.m. - Sean Zieroth and Janice Lowry - SR Cottage Owners Association

Mr. Zieroth and Mrs. Lowry met with Council to request permission to place a small red temporary structure on municipality property this summer. Refer to Resolution No. 2023-268.

10.2 11:30 a.m. Sgt Munro Ashern/Lundar RCMP

Sgt. Munro met with Council to discuss the Lundar/Ashern detachment report for May as well as the new Telmatik alert and notification system, traffic fines, and current staffing numbers.

10.3 1:00 p.m. Manitoba Transportation and Infrastructure - LMOC & LSMOC

Council met with MTI. Items discussed included:

1. Land update
2. Environment
 1. Access Management Plan
 2. Revegetation Management Plan
 3. Wildlife Monitoring
3. Expropriated Yard sites - Grass cutting
4. Status of Funding allocated to pay for past and future meetings between MTI and RM;
5. IR Reponses - \$15,000.00 funding approval letter.

2023-272

11 Adjournment

Councillor Bittner
Councillor Gould

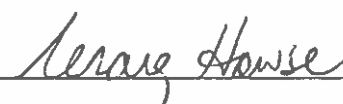
BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on July 13, 2023.

Adjournment time: 4:46 p.m.

CARRIED



Chief Administrative Officer Shelly Schwitek



Reeve Craig Howse

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10249	Berens John	06/20/2023	75.00
10250	Bernier Alain	06/20/2023	300.00
10251	Gowland Construction Services	06/20/2023	4,884.33
10252	Grand & Toy	06/20/2023	57.77
10253	Hilbre Auto Service Inc.	06/20/2023	1,938.95
10254	Ashern Home Hardware	06/20/2023	96.30
10255	Keith Cartage	06/20/2023	1,086.75
10256	McCoubrey Devan	06/20/2023	156.00
10257	MDA Transport	06/20/2023	2,520.00
10258	Purolator Inc.	06/20/2023	138.49
10259	Real Pristine Services	06/20/2023	251.25
10260	St. Martin Garage	06/20/2023	214.36
10261	Telmatik	06/20/2023	477.75
10262	Turney Kevin	06/20/2023	200.00
10263	Western Financial	06/20/2023	1,131.28
10264	Minister of Finance	06/20/2023	2,242.39
10265	Big and Colourful	06/21/2023	623.47
10266	Falk Phyllis	06/21/2023	240.00
10267	Glacier North Ltd.	06/21/2023	- 88,935.00
10268	Oswald Riley	06/21/2023	2,573.00
Total for Computer Cheque:			108,142.09
Total for General:			108,142.09

Deposit Register

Pay group : 100 (OFFICE)		Pay period : 12 (27May2023 to 09Jun2023)			Cheque date : 09Jun2023	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	09Jun2023	675	BECKER, Charles	650		
	09Jun2023	678	Bretzer, David	650		
	09Jun2023	665	CLARK, Arnold	650		
	09Jun2023	676	FALK, Phyllis	650		
	09Jun2023	309	Granberg, Danny	300		
	09Jun2023	679	KITCHUR, Ronald	650		
	09Jun2023	204	MCCOUBREY, Devan	250		
	09Jun2023	203	OLSON, TERESA L.	100		
	09Jun2023	363	OSTAFICHUK, Kim	725		
	09Jun2023	301	PRICE, JASON	300		
	09Jun2023	201	SCHWITEK, SHELLY D.	200		
	09Jun2023	671	SEWELL, Doug	650		
	09Jun2023	207	SHANNON, Justin	260		
	09Jun2023	205	SPARROW, Barbara	260		
	09Jun2023	663	TINDALL, Jackson	650		
	09Jun2023	752	Twin Trail's, Road Maintenance	750		19847.31
Pay Group Totals :				Number of Deposits:16		
				Total Amount of Deposits:32030.79		

Cheque Register

Pay group : 400 (FIRE FIGHTERS) Pay period : 06 (01Jun2023 to 30Jun2023) Cheque date : 20Jun2023

Cheque No.	Chq. Date	Emp. No.	Employee Name	Dept. No.	Amount
00000935	20Jun2023	815	Bauch, Shane	450	134.61
00000936	20Jun2023	819	Price, Jason	450	2511.17
00000937	20Jun2023	820	Price, Michael L L	450	678.55
00000938	20Jun2023	827	NICKEL, Jason C.	450	502.78
00000939	20Jun2023	828	NICKEL, Kevin	450	507.47
00000940	20Jun2023	829	MEISNER, Owen	450	557.13
00000941	20Jun2023	834	Kebel, Brent	450	121.56
00000942	20Jun2023	835	Kiesman, Jaydon	450	204.42
00000943	20Jun2023	836	SHANNON, Mike	450	80.19

Pay Group Totals : Number of Cheques: 9
Total Amount of Cheques: 5297.88

