

Rural Municipality of Grahamdale

Meeting Agenda

June 8, 2023 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
 - 1.1 Regular Meeting Minutes
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 May, 2023 Financial Statement
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 10:00 a.m. Rob Gowland, Municipal Building Inspector Report
 - 4.3 10:30 a.m. Kim Ostafichuk, EDO Report
5. CORRESPONDENCE
6. BY-LAWS - NONE
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 RM Participation Funding
 - 7.1.2 Environmental Advisory Committee - Terms of Reference
 - 7.1.3 Community Environmental Monitor
 - 7.2 RM Spring Tour - June 15th - Locations
 - 7.3 Steep Rock Beach Park
 - 7.4 Valley Fiber - MB Fiber Option Project
 - 7.5 Planning District
 - 7.6 RM Contracts
 - 7.6.1 Gravel Contract
 - 7.6.2 Road Side Mowing Contract
 - 7.6.3 Road Maintenance Contract
 - 7.6.4 Snow Clearing - RM Hamlets
 - 7.7 Gyp Fire Department - Water Rescue equipment
 - 7.8 RM - New Septic Field
 - 7.9 Steep Rock Development - RFPs
 - 7.10 2023 RM Hay Tender
 - 7.11 RM Land Sale Policy
 - 7.12 Lot 22, Plan 46115 - Compliance Deadline Extension
8. NEW BUSINESS
 - 8.1 Moosehorn Heritage Museum - Donation Request
 - 8.2 Public Works Requests
 - 8.2.1 G. Metner - NE 7-27-8W - Approach
 - 8.2.2 L. McDonnell - 1 Watchorn Street Moosehorn - Drainage
 - 8.3 Request for Proposals Drainage Project - West Partridge Drain
 - 8.4 W. & M. Roets - Offer to Purchase - NE 2-26-6W
 - 8.5 Wayside Park - New Flag
 - 8.6 Pinemuta Waste Disposal Ground - Site Manager
 - 8.7 Town of Steep Rock
 - 8.7.1 Wharf Parking

- 8.7.2 Cottage Owners Association - Little Red Shed
- 8.7.3 Grass Cutting Contract - Public Spaces
- 8.8 West Interlake Watershed District - Pollinator Garden Project
- 8.9 Interlake Tourism Association
- 8.10 Valley Fiber - Letter of Support for UBF Application
- 9. IN CAMERA - 11:00 A.M.
- 9.1 In Camera - Legal Proceedings
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 1:00 p.m. Manitoba Transportation and Infrastructure
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting June 8, 2023 - 09:00 AM

The 11th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on June 8, 2023.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:06 a.m.

Reeve Howse called for a moment of silence in respect for the loss of Clifford Halaburda, former Councillor and Reeve for the RM of Grahamdale. Council, Administration and Public Works all observed the moment of silence.

Council broke for lunch from 12:00 p.m. to 1:00 p.m.

1 Adoption of Minutes

- 2023-241 **1.1 Regular Meeting Minutes**
Councillor Gould
Councillor Lindell

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:

1. May 25, 2023 Regular Meeting Minutes.

CARRIED

2 Additions to Agenda

- 2023-242 Councillor Lindell
Councillor Metner

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

3 Finances

- 2023-243 **3.1 General Accounts**
Councillor Jabusch
Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending June 7, 2023 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$34,826.84, and Accounts Payable Cheques numbered 10220 to 10248 in the amount of \$121,544.49 be approved for payment.

CARRIED

2023-244

3.2 Council Indemnity
 Councillor Jabusch
 Councillor Nickel

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 912.78
Councillor Charlotte Lindell	\$ 1,063.33
Councillor Kevin Nickel	\$ 1,011.89
Councillor Glen Metner	\$ 991.25
Councillor Greg Jabusch	\$ 1,377.63
Councillor Jason Bittner	\$ 787.38
Councillor Dollard Gould	\$ 1,078.32
TOTAL	\$ 7,222.58

CARRIED

2023-245

3.3 May, 2023 Financial Statement
 Councillor Gould
 Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement for May, 2023 be adopted as read.

CARRIED

2023-246

4 Committee Reports
 Councillor Gould
 Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

- Grading Program – Work is ongoing. Pulling shoulders, reshaping road profiles and flattening frost boils.
- Culverts – Damaged Boundary Road culverts to be replaced. They are plugged with beaver debris.
- Approaches – 1 DFA site repaired. One new installation in Steep Rock Cottage Subdivision 2.
- Beaver Dam Removal - 3 sites on Spearhill Road – Complete. One on Meisner Road – Complete. One on Ashkirk Road – Complete.
- Waste Disposal Grounds
 - Moosehorn – Drainage and capping completed. Metal pile has been removed. Gravel added and soft spots repaired.
 - Pinemuta – Ron Kitchur has been hired. Site visit with MARRC inspector for oil collection on June 14th.
 - Mulvihill – Metal pickup completed.
 - Faulkner – Dewatering completed.
 - Green 4 Life has picked up recyclables at Moosehorn, Mulvihill, and Faulkner sites.
- The flag at Wayside Park Moosehorn has been replaced.
- Plumbing repairs at Moosehorn Firehall – ongoing
- Signage repair/replace/installs – ongoing
- Brush Spraying Program- locations have been identified in all Wards.

- The new Steep Rock dock has been ordered.
- Little Birch Road repairs are done.

4.2 10:00 a.m. Rob Gowland, Municipal Building Inspector Report

Building Inspector Gowland updated Council on building and construction-related activity within the RM of Grahamdale.

4.3 10:30 a.m. Kim Ostafichuk, EDO Report – N/A

4.4 Councillor Jabusch

Lakeshore Handivan Association

- The AGM was held and everyone was re-elected into the same positions;
- There is a delay in the construction of the new building in Eriksdale.

RM of Grahamdale CDC

- The AGM was held June 6th;
- The Wayside Park Project is progressing – windows and doors are being installed and the playground will arrive at the end of June.

LIFE Office

- The AGM was held and everyone was re-elected into the same positions;
- They are creating a calendar of events.

Steep Rock Cottage Owners Association

- A calendar of events is being created with neighbouring communities that will be linked to the RMs website.

4.5 Councillor Dollard

Gypsumville Fire Department

- The rescue van is back;
- A fire investigation has commenced on one site south of Fairford.

4.6 Councillor Nickel

Steep Rock Beach Park

- The AGM was held and everyone was re-elected in to the same positions;
- 15 Green Team students have been hired;
- Unserviced sites are being added;
- Sandy Smith will be holding Reading in the Park this summer.

4.7 Councillor Bittner

WIWD

- The purchase of their new building is complete.

5 Correspondence – Noted by Council

1. West Interlake Planning District – Notice of Public Hearing
2. Province of Manitoba Department of Health letter dated June 5, 2023 re: response to RM of Grahamdale Resolution 2023-114;
3. Minister of Municipal Relations letter dated May 31, 2023 re: 2023 Municipal Operating Grant – Second Payment;
4. Moosehorn Heritage Museum letter dated May 11, 2023 re: annual fundraising BBQ and Silent Auction.

6 By-Laws – NONE

7	Unfinished Business	
7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel	TABLED
7.1.1	RM Participation Funding	TABLED
7.1.2	Environmental Advisory Committee - Terms of Reference	TABLED
7.1.3	Community Environmental Monitor Council will not be appointing an Environmental Monitor at this time.	
7.2	RM Spring Tour - June 15th - Locations Council has selected the sites they wish to visit on June 15 th .	
7.3	Steep Rock Beach Park	TABLED
7.4	Valley Fiber - MB Fiber Option Project Refer to agenda item 8.10.	TABLED
7.5	Planning District	TABLED
7.6	RM Contracts	
7.6.1	Gravel Contract The meeting to review the next gravel contract is June 13, 2023 at 8:00 a.m.	
7.6.2	Road Side Mowing Contract	TABLED
7.6.3	Road Maintenance Contract	TABLED
7.6.4	Snow Clearing - RM Hamlets	TABLED
7.7	Gyp Fire Department - Water Rescue equipment	TABLED
7.8	RM - New Septic Field	TABLED
7.9	Steep Rock Development - RFPs	TABLED
7.10	2023 RM Hay Tender The deadline has been extended until June 9th.	
7.11	RM Land Sale Policy	TABLED

- 2023-249 **7.12 Lot 22, Plan 46115 - Compliance Deadline Extension**
 Councillor Gould
 Councillor Metner
- WHEREAS the RM of Grahamdale Council by Resolution 2022-453 passed on October 13, 2022 approved a deadline of June 16, 2023 for compliance of the Order to Remedy Contravention issued on Lot 22, Plan 46115 in NW 11-29-10W, Steep Rock, MB, Roll Number 351025.
- AND WHEREAS the Registered Owners have informed the Municipality that they still intend to comply with the Order to Remedy Contravention by either obtaining a variance and closing the building permit in due course after that or by having the encroaching structure removed and then closing the building permit in due course after that.
- AND WHEREAS the Registered Owners of the property have now requested an extension of the June 16, 2023 deadline.
- THEREFORE BE IT RESOLVED that Council approve the request for a deadline extension to August 4, 2023 provided that compliance of the Order to Remedy Contravention is met within the new deadline date.
- CARRIED**
- 8 New Business**
- 2023-250 **8.1 Moosehorn Heritage Museum - Donation Request**
 Councillor Bittner
 Councillor Jabusch
- BE IT RESOLVED THAT Council approve the donation of one set of Municipal Property Ownership Maps and a set of Tumblers to the Moosehorn Heritage Museum as a silent auction item for its annual fundraising BBQ and Silent Auction being held on Friday, June 23, 2023.
- CARRIED**
- 8.2 Public Works Requests**
- 8.2.1 G. Metner - NE 7-27-8W - Approach**
- TABLED**
- 8.2.2 L. McDonnell - 1 Watchorn Street Moosehorn – Drainage**
 Public Works to inspect.
- 8.3 Request for Proposals Drainage Project - West Partridge Drain**
- TABLED**
- 8.4 W. & M. Roets - Offer to Purchase - NE 2-26-6W**
- TABLED**
- 2023-251 **8.5 Wayside Park - New Flag**
 Councillor Jabusch
 Councillor Nickel
- BE IT RESOLVED THAT Council approve the purchase of a new Canadian Flag for the Moosehorn Wayside Park at an estimated cost of \$1,400.00. VLT funded.
- CARRIED**

- 2023-252
- 8.6 Pinemuta Waste Disposal Ground - Site Manager**
Councillor Gould
Councillor Metner
- BE IT RESOLVED THAT Council hire Ronald Kitchur as Site Manager for the Pinemuta Waste Disposal Grounds – subject to three month probation period. Wages to be \$15.50 per hour plus 4% holiday pay – start date to be June 3, 2023.
- CARRIED**
- 8.7 Town of Steep Rock**
- 8.7.1 Wharf Parking**
Council discussed possible ways to alleviate congestion at the Wharf.
- 8.7.2 Cottage Owners Association - Little Red Shed**
Cottage Owners Association to be contacted.
- 8.7.3 Grass Cutting Contract - Public Spaces**
Council reviewed the grass cutting locations in the Town of Steep Rock.
- 2023-253
- 8.8 West Interlake Watershed District - Pollinator Garden Project**
Councillor Bittner
Councillor Jabusch
- WHEREAS the West Interlake Watershed District has received funding from The Conservation Trust towards a Pollinator Garden Project;
- AND WHEREAS the contribution put forward by The Conservation Trust would go towards the material cost of the project including the lumber to build two garden beds, soil, and seeds;
- AND WHEREAS the participating municipalities would provide an in-kind contribution of \$2,920.00 towards this project in the form of labour of their staff in the construction of two garden beds, as well as planting and maintenance of the pollinator garden;
- THEREFORE BE IT RESOLVED that Council supports the R.M. of Grahamdale’s participation in this project;
- BE IT FURTHER RESOLVED that Council has selected Alf Cuthbert School as the location for the two garden beds contingent on permission being given by the Lakeshore School Division.
- CARRIED**
- 2023-254
- 8.9 Interlake Tourism Association**
Councillor Bittner
Councillor Gould
- BE IT RESOLVED THAT Council support the nomination of Assistant CAO Devan McCoubrey to the Interlake Tourism Board of Directors.
- CARRIED**
- 2023-255
- 8.10 Valley Fiber - Letter of Support for UBF Application**
Councillor Jabusch
Councillor Lindell
- WHEREAS Valley Fiber Ltd. has requested a letter of support for their application to the Universal Broadband Fund.
- BE IT RESOLVED THAT Council supports Valley Fiber Ltd.’s application for funding under the Universal Broadband Fund to provide Fiber internet service to the residents of the R.M. of Grahamdale.
- CARRIED**

9 In Camera - 11:00 a.m.

2023-247

9.1 In Camera - Legal Proceedings

Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2023-248

9.2 Out of Camera

Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

CARRIED

10 Delegations and Public Hearings

10.1 1:00 p.m. Manitoba Transportation and Infrastructure

Council met with MTI. Items discussed included:

1. Land update;
2. Environment update;
3. Outside drain design – presentation;
4. Expropriated Yardsites - Grass Cutting;
5. Round 2 IR reviews;
6. Status of funding allocated to pay for past and future meetings between MTI and the RM of Grahamdale;
7. Status of Birch Creek re-watering plan;
8. Status of MTI Application - February 27, 2024 Deadline.

2023-256

11 Adjournment

Councillor Jabusch
Councillor Lindell

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on June 22, 2023.

Adjournment time: 4:52 p.m.

CARRIED



CAO Shelly Schwitek



Reeve Craig Howse

**RM of Grahamdale
Payment Register**

Report Date
06/07/2023 2:09 PM

Batch: 2023-00046 to 2023-00052

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10220	Community Development Corp	05/29/2023	54,500.00
10221	Access Credit Union	06/06/2023	3,554.13
10222	Access Credit Union	06/06/2023	12,563.01
10223	Access Credit Union	06/06/2023	1,293.09
10224	Alf Cuthbert School	06/06/2023	200.00
10225	George David Frederick Jt	06/06/2023	800.00
10226	Glen Hartman Construction Ltd.	06/06/2023	5,040.00
10227	Graymont Western Canada	06/06/2023	1,343.03
10228	Gypsumville School	06/06/2023	200.00
10229	Hilbre Auto Service Inc.	06/06/2023	277.75
10230	Keith Cartage	06/06/2023	2,735.25
10231	Lakeshore School Division #23	06/06/2023	600.00
10232	McCandless Tramley	06/06/2023	7,624.96
10233	MEBP	06/06/2023	6,048.15
10234	Moosehorn Co-op	06/06/2023	2,788.47
10235	Peace Lutheran Church	06/06/2023	600.00
10236	Prairie By-Law Enforcement Ltd	06/06/2023	157.50
10237	Rawluk's Grocery Ltd.	06/06/2023	92.15
10238	St. Martin Garage	06/06/2023	3,445.71
10239	Tcms High Speed Communications	06/06/2023	95.19
10240	Thompson Dorfman Sweatman LLP	06/06/2023	692.16
10241	Way To Go Consulting Inc.	06/06/2023	10,269.00
10242	XEROX CANADA LTD	06/06/2023	729.87
10243	Falk Phyllis	06/07/2023	210.00
10244	Rawluk Dave	06/07/2023	900.00
10245	XEROX CANADA LTD	06/07/2023	249.81
10246	Hilbre Auto Service Inc.	06/07/2023	1,135.68
10247	Oswald Riley	06/07/2023	3,253.00
10248	Pitney Bowes	06/07/2023	146.58
Total for Computer Cheque:			<u>121,544.49</u>
Total for General:			<u><u>121,544.49</u></u>

Payments Printed: 29

Deposit Register

Pay group : 300 (JANITOR)

Pay period : 05 (01May2023 to 31May2023)

Cheque date : 27May2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	27May2023	503	BAUCH, PHILIP	500		
	27May2023	502	BAUCH, SHIRLEY	500		

Pay Group Totals :

Number of Deposits:2

Total Amount of Deposits:193 . 36

R.M. of GRAHAMDALE

Employee Payroll Summary Report

For Payroll Group : 100 (OFFICE)
For Cheque dates : 13May2023 to 26May2023

Deposit Register

Account Number

Employee	Net Pay
201 SCHWITEK, SHELLY D.	
203 OLSON, TERESA L.	
204 MCCOUBREY, Devan	
205 SPARROW, Barbara	
207 SHANNON, Justin	
301 PRICE, JASON	
309 Granberg, Danny	
361 KLATT, Nyla	
363 OSTAFICHUK, Kim	
663 TINDALL, Jackson	
665 CLARK, Arnold	
671 SEWELL, Doug	
675 BECKER, Charles	
676 FALK, Phyllis	
678 Bretzer, David	
752 Twin Trails, Road Maintenance	22136.15
Company totals:	34633.48

DEBIT ACCOUNT 8000127

S.S. Schwitek
Leung Chow