



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Council Meeting February 24, 2022 - 09:00 AM**

The 4th Regular Meeting of the Council of the Rural Municipality of Grahamdale was held in the Council Chambers of the Municipal Office on February 24, 2022.

Present:

- Reeve Craig Howse
- Councillor Randy Sigurdson
- Councillor Kevin Nickel
- Councillor Tera Lobay
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Craig Howse called the meeting to order at 9:02 a.m.

Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- |         |                            |  |
|---------|----------------------------|--|
| 2022-80 | <b>1</b>                   | <p><b>Adoption of Minutes</b><br/>Councillor Lobay<br/>Councillor Gould</p> <p>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:<br/>1. February 10, 2022 Regular Meeting Minutes.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2022-81 | <b>2</b>                   | <p><b>Additions to Agenda</b><br/>Councillor Gould<br/>Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2022-82 | <b>3</b><br><br><b>3.1</b> | <p><b>Finances</b></p> <p><b>General Accounts</b><br/>Councillor Sigurdson<br/>Councillor Nickel</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>February 22, 2022</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$52,810.83</u> and Accounts Payable Cheques numbered <u>9441</u> to <u>9459</u> in the amount of <u>\$38,328.38</u> be approved for payment.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

2022-083      **3.2      Budget Meeting Dates**  
 Councillor Lobay  
 Councillor Sigurdson

BE IT RESOLVED THAT Council set the following 2022 budget meeting dates:  
 1. March 1, 2022 8:30 a.m. to 12:00 p.m.

**CARRIED**

2022-084      **4            Committee Reports**  
 Councillor Lobay  
 Councillor Jabusch

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED**

**4.1           2:30 p.m. - Rob Gowland, Building Inspector Report**

- Mr. Gowland reviewed his monthly Building Inspector Report with Council.

**4.2           Councillor Sigurdson**

- Due to the large amount of snow this season, several portions of Ward 1 roads will not be maintained for the remainder of the winter season.

**4.3           Councillor Jabusch**  
 Lakeshore Handivan Association

- The Board is discussing plans to build two garages and purchase one new Handivan.

**4.4           Councillor Gould**  
 Gypsumville Fire Department

- No calls for service;
- The Tac Truck and Rescue Van are being serviced.

**4.5           Councillor Bittner**  
 West Interlake Watershed District

- The WIWD has applied for 57,000 free tree seedlings through a new federal program.
- A funding application has been submitted to the Fish and Wildlife Enhancement Fund for a fish habitat assessment and fish enhancement recommendations in the Steep Rock Quarry.

**4.6           Reeve Howse**

- The Lakeshore School Division Budget Meeting was held February 22, 2022. There is not a significant increase to the 2022 mil rate. 924 students attend school within the division.

**5            Correspondence – Noted by Council.**

**6            By-Laws**

**6.1           By-Law 1050-2022 Procedures By-Law**

2022-085      **6.1.1        By-Law 1050-2022 - First Reading**  
 Councillor Gould  
 Councillor Lobay

BE IT RESOLVED THAT the By-Law to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof be now read a first time and numbered as By-Law No. 1050-2022.

**CARRIED**

2022-086      **6.1.2      By-Law 1050-2022 - Second Reading**  
    Councillor Bittner  
    Councillor Lobay

BE IT RESOLVED THAT By-Law 1050-2022 to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof be now read a second time.

**CARRIED**

**6.2      By-Law 1051-2022 Organizational By-Law**

**6.2.1      By-Law 1051-2022 - First Reading**

**TABLED**

**6.2.2      By-Law 1051-2022 - Second Reading**

**TABLED**

**6.3      Proposed Municipal Road Restrictions**

**TABLED**

**6.4      By-Law 1045-2022 Teresa Olson - Chief Financial Officer Conditions of Employment**

2022-087      **6.4.1      By-Law 1045-2022 - Third Reading**  
    Councillor Jabusch  
    Councillor Gould

BE IT RESOLVED THAT By-Law No. 1045-2022 to establish Conditions of Employment for Teresa Olson as Chief Financial Officer be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Tera Lobay	✓			
Kevin Nickel	✓			
Randy Sigurdson	✓			

**CARRIED**

**2022-088**

**6.5 By-Law 1046-2022 Devan McCoubrey - Assistance CAO Conditions of Employment**

**6.5.1 By-Law 1046-2022 - Third Reading**  
 Councillor Lobay  
 Councillor Nickel

BE IT RESOLVED THAT By-Law No. 1046-2022 to establish Conditions of Employment for Devan McCoubrey as Assistant Chief Administrative Officer be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Tera Lobay	✓			
Kevin Nickel	✓			
Randy Sigurdson	✓			

**CARRIED**

**2022-089**

**6.6 By-Law 1049-2022 Rename North Drive to Lafarge Road**

**6.6.1 By-Law 1049-2022 - Third Reading**  
 Councillor Nickel  
 Councillor Bittner

BE IT RESOLVED THAT By-Law No. 1049-2022 to rename North Drive to Lafarge Road be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Tera Lobay	✓			
Kevin Nickel	✓			
Randy Sigurdson	✓			

**CARRIED**

**7 Unfinished Business**

**7.1 Lake Manitoba Outlet Channel and Lake St. Martin Outlet Channel Projects**

**7.1.1 Birch Creek Re-Alignment - Rafkillsen Road**

**7.2 Steep Rock Development**

**7.2.1 New Road Opening Plan in Steep Rock**

**TABLED**

**TABLED**

	<b>7.2.2</b>	<b>Development of Cottage Lots</b>	<b>TABLED</b>
	<b>7.3</b>	<b>Broadband Communications North - SW 30-32-8W</b>	<b>TABLED</b>
	<b>7.4</b>	<b>RM New Electronic Sign Location</b>	<b>TABLED</b>
	<b>7.5</b>	<b>RM Levels of Service Policy</b> Council to review draft policy.	
	<b>7.6</b>	<b>MI Proposed Access Management Plan for Moosehorn</b> A meeting will be scheduled with Manitoba Infrastructure.	
	<b>7.7</b>	<b>Moosehorn Coop and MI - PTH 6 Access Road</b>	<b>TABLED</b>
	<b>7.8</b>	<b>RM Planning</b>	
	<b>7.8.1</b>	<b>HTFC - Final Conceptual Plan Acceptance</b>	<b>TABLED</b>
	<b>7.8.2</b>	<b>Landmark Planning &amp; Design - RM Zoning Bylaw Review</b> A meeting will be scheduled with Landmark to receive an update on the Zoning By-Law.	
2022-092	<b>7.9</b>	<b>AMM BellMTS Municipal Right of Way App - 1st St S Grahamdale and Road 45W</b> Councillor Bittner Councillor Lobay  BE IT RESOLVED THAT Council approve BellMTS's request dated January 24, 2022 – File No. M013424 for the following project: <ul style="list-style-type: none"> <li>• Place new facilities on 1st Road South, Grahamdale MB – set out in Plan 5555</li> <li>• Locate, expose and turn up existing fibre into new Ped on Road 45W, Grahamdale</li> </ul> Set out in Plan 55513 <ul style="list-style-type: none"> <li>• BellMTS to relocate existing facilities due to the realignments of PTH 6 and PR239</li> <li>• Construction is tentatively scheduled for the 2nd week of February 2022</li> </ul>	<b>CARRIED</b>
	<b>7.10</b>	<b>Municipal Staff</b>	
2022-093	<b>7.10.1</b>	<b>Administrative Assistant Term Position - Extension</b> Councillor Lobay Councillor Jabusch  BE IT RESOLVED THAT Council authorize an extension to the Administrative Assistant term position for Justin Shannon. The term position shall now be extended to August 1, 2023.	<b>CARRIED</b>

**8 New Business**

2022-094      **8.1 2022 Signing Authority**  
Councillor Bittner  
Councillor Gould

BE IT RESOLVED THAT Council authorize the following municipal officials as signing officers for the RM of Grahamdale at the Noventis Credit Union, Moosehorn Branch.

One of Either:      Reeve Craig Howse or  
                                 Deputy Reeve Randy Sigurdson

And

One of Either:      Chief Administrative Officer Shelly Schwitek or  
                                 Chief Financial Officer Teresa Olson

**CARRIED**

2022-095      **8.2 2022 Safety Services Manitoba Conference**  
Councillor Sigurdson  
Councillor Nickel

BE IT RESOLVED THAT Council approve the attendance of PW Manager Danny Granberg at the 2022 Safety Services Manitoba Occupational Health and Safety Conference being held in Winnipeg April 26 to 28, 2022 as a municipal expense.

**CARRIED**

2022-096      **8.3 2022 Municipal Officials Convention**  
Councillor Gould  
Councillor Lobay

BE IT RESOLVED THAT Council approve the attendance of Reeve and CAO at the 2022 Mayors, Reeves and CAOs Meeting in Brandon on April 19, 2022 as a municipal expense.

BE IT FURTHER RESOLVED THAT Council approve the attendance of Reeve, Council and CAO at the 2022 Annual Spring Conference in Brandon on April 20 and 21, 2022 as a municipal expense.

**CARRIED**

2022-097      **8.3.1 April 19, 2022 AMM Education Workshop**  
Councillor Lobay  
Councillor Sigurdson

BE IT RESOLVED THAT Council approve the attendance of Greg Jabusch at the AMM Education Workshop – Steps for Dealing with Public Harassment of Municipal Officials being held in Brandon on April 19, 2022 from 1 p.m. to 4 p.m. as a municipal expense.

**CARRIED**

2022-098      **8.4      G. Downes - Offer to Purchase Lot 47, Plan 46115**  
 Councillor Gould  
 Councillor Lobay

WHEREAS Garrett Downes is offering to purchase Lot 47, Plan 46115 in Steep Rock Cottage Lot Development No. 2 for the amount of \$5,000.00 plus GST of \$250.00, legal fees of \$1,000.00 and refundable deposit amount of \$2,500.00 for a total purchase price of \$8,750.00:

THEREFORE BE IT RESOLVED THAT Council agree to sell the above-mentioned property at the offered price. The purchaser will be responsible for the following conditions.

1. Payment of all legal and administration costs involved in the transfer of title.
2. Date of Possession to be February 24, 2022;
3. Construction of a new vacation home or installation of a new RTM shall be substantially completed within 2 years of the Possession date, but no later than February 24, 2024, with necessary permits as more fully set out in the Offer and Agreement to Purchase dated February 14, 2022;
4. No mobile home or travel trailer shall be permitted as a permanent residence.

**CARRIED**

**8.5      Moosehorn Tumblers - Donation Request**  
 Moosehorn Tumblers to be contacted.

2022-099      **8.6      L. Nichol - Forage Lease Cancellation - NW and SW 13-27-7W**  
 Councillor Bittner  
 Councillor Lobay

BE IT RESOLVED THAT Council cancel Forage Lease No. 1086-94 on NW and SW 13-27-7W as requested by the Permit Holder Leslie Nichol.

**CARRIED**

**9      In Camera**

2022-090      **9.1      In Camera - Preliminary Matter**  
 Councillor Lobay  
 Councillor Nickel

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2022-091      **9.2      Out of Camera**  
 Councillor Gould  
 Councillor Lobay

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

**10 Delegations and Public Hearings**

**10.1 11:00 a.m. - Michael Maksymchuk and Darren Nicklin - Manitoba Environment, Climate and Parks**

Mr. Maksymchuk and Mr. Nicklin met with Council to discuss drainage along Boundary Line including the control gates, the water rights licence and impact to surrounding wetlands.

**10.2 11:30 a.m. - Lewis Instruments**

Dane MacLellan gave a presentation to Council on GNSS Survey Equipment and how it could benefit the Municipality.

**10.3 1:00 p.m. - Manitoba Infrastructure**

Moh'd Zeid, Jacqueline Hickman, Twila Makuch, James Betke, Scott Johnstone, Maher Alzamer, Amna Mackin, Corrine Charriere and Craig Kwiatkowski met with Council to provide their monthly update on the Lake Manitoba Outlet Channel Project. Topics for discussion included expropriated landowners obtaining crown permits on their previously owned land, passive water treatment, rerouting hydro lines, PR 239 re-alignment, the Birch Creek Re-Watering Plan, and funding for a municipal Environment Officer.

**10.4 2:00 p.m. MI Twila Makuch and Jackie Hickman**

Ms. Makuch and Ms. Hickman provided an update on the Strilkiwski contract for the PR 239 Re-alignment.

**11 Adjournment**

2022-100

Councillor Bittner  
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on March 10, 2022 at 9:00 a.m.

Adjournment time: 3:39 p.m.

**CARRIED**

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CAO Shelly Schwitek

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Reeve Craig Howse

Rural Municipality of Grahamdale  
Correspondence List  
February 24, 2022

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1. Province of Manitoba Backgrounder Announcement titled "Information on Lakeshore General Hospital and Manitoba's Clinical and Preventative Services Plan";
2. G. Meisner letter received February 16, 2022 re: drainage.