

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**October 12, 2023 - Regular Council Meeting - 09:00 AM**

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 Council Indemnity
  - 3.3 September 2023 Financial Statement
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
  - 4.2 Councillor Jabusch
  - 4.3 Councillor Gould
  - 4.4 Councillor Bittner
  - 4.5 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1077-2023 - RM Traffic, Parking and Mooring - Third Reading
  - 6.2 By-Law 1075-2023 - Undeveloped Road Allowance and Public Reserves By-Law
    - 6.2.1 By-Law 1075-2023 - First Reading
    - 6.2.2 By-Law 1075-2023 - Second Reading
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 DRAFT MTI and RM Haul Road Agreement
  - 7.2 Steep Rock Beach Park
  - 7.3 WIWD Lake St. Martin Sub District - RM Representative
  - 7.4 Hilbre Beach - Boat Launch
  - 7.5 Steep Rock - Bylaw Enforcement
  - 7.6 Bernier Draft Development Agreement
  - 7.7 RM and Western Interlake Planning District
  - 7.8 RM Wayside Cabin
  - 7.9 Moosehorn Fire Department - New Fire Truck Procurement Committee
  - 7.10 RM Storage Shed Options
  - 7.11 2023 RM Christmas
    - 7.11.1 2023 RM Closure
    - 7.11.2 Christmas Dinner
  - 7.12 Steep Rock Development
  - 7.13 2023 Tax Sale
  - 7.14 R. Yanke - Gravel/Grading/Brushing - SE 19-26-6W - Stark Road
  - 7.15 A. Rawluk - Long Ridge Road
8. NEW BUSINESS
  - 8.1 Remembrance Day Ceremonies
  - 8.2 MAMEC - Module 6 - Recruiting Volunteers
  - 8.3 Manitoba CED Certification Program
  - 8.4 Back Woods Cabin Investments Ltd.
    - 8.4.1 General Permit Application - SE 15-27-6W
    - 8.4.2 General Permit Application - SE 16-27-6W

- 8.5 F & M Welgemoed - Forage Lease Application - NW 13-27-7W & SW 13-27-7W
- 8.6 RM Road Side Mowing Contract
- 8.7 Safety Services MB - OHS Conference
- 8.8 2023 Taxes Added
- 8.9 2023 Tax Cancellations
- 8.10 Public Works Request - A. Rawluk - SW 22-26-6W
- 8.11 Interlake Lightning AAA U17 Sponsorship
- 9. IN CAMERA
- 9.1 In Camera - Legal Proceedings
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 11:00 a.m. Sophie Skierszkan
- 11. ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Council Meeting October 12, 2023 - 09:00 AM**

The 19th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on October 12, 2023.

- Present:
- Reeve Craig Howse
  - Councillor Charlotte Lindell
  - Councillor Kevin Nickel
  - Councillor Glen Metner
  - Councillor Greg Jabusch – via Zoo
  - Councillor Jason Bittner – left the meeting between 10:45 a.m. and 1:40 p.m. (1:40 p.m. – via ZOOM)
  - Councillor Dollard Gould
  - CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:07 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2023-418	1	<b>Adoption of Minutes</b> Councillor Gould Councillor Nickel  BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:  1. September 28, 2023 Regular Meeting Minutes.	CARRIED
2023-419	2	<b>Additions to Agenda</b> Councillor Bittner Councillor Metner  BE IT RESOLVED THAT Council adopt the agenda as circulated with additions	CARRIED
	3	<b>Finances</b>	
2023-420	3.1	<b>General Accounts</b> Councillor Lindell Councillor Metner  WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <b>October 11, 2023</b> have been examined by Council and found to be in order;  THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <b>\$32,061.16</b> , and Accounts Payable Cheques numbered <b>10462</b> to <b>10486</b> in the amount of <b>\$167,074.24</b> be approved for payment.	CARRIED

2023-421

**3.2****Council Indemnity**

Councillor Bittner  
Councillor Jabusch

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,032.73
Councillor Charlotte Lindell	\$ 948.95
Councillor Kevin Nickel	\$ 801.39
Councillor Glen Metner	\$ 940.06
Councillor Greg Jabusch	\$ 1,028.50
Councillor Jason Bittner	\$ 1,224.92
Councillor Dollard Gould	\$ 1,002.73
<b>TOTAL</b>	<b>\$ 6,979.28</b>

**CARRIED**

2023-422

**3.3****September 2023 Financial Statement**

Councillor Gould  
Councillor Bittner

BE IT RESOLVED THAT the Financial Statement for September, 2023 be adopted as read.

**CARRIED**

2023-423

**4****Committee Reports**

Councillor Lindell  
Councillor Bittner

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED****4.1****9:30 a.m. - Danny Granberg - Public Works Manager**

Grading Program

- Regular maintenance in all wards is ongoing.

Roadside Mowing Program

- The contractor is working in the Ward 2 area;
- No tenders were received for the new contract – it will be re-advertised.

Jensen Rd.

- Project Completed;
- The 24 foot road top seems narrow – going forward, PW Manager may recommend a wider road top on heavier traffic roads.

DFA

- Olson's are working on the remaining sites.

Wayside Park

- Remaining work on the playground will be completed this week.
- Prep work around the washroom is complete. Gowland Construction Services has contacted Broad Valley regarding the concrete work to be done;
- Ventrex is working on plumbing, water tanks and water pump – not completed yet;
- Rick Unrau contacted- he will complete the door installs mid-October.

#### Signage

- More signage has been ordered and repairs are ongoing;
- MDA Transport has been contacted regarding the See the 6 signs and other sign issues in the R.M.

#### Steep Rock

- Winterizing the public washrooms is done. The dock will be removed on Friday.

#### Site inspection

- PW Manager Granberg and Jay Ruchotzke surveyed the railbed adjacent to PTH 6 by ATV. Areas of concern were identified for the North Interlake ATV Club's proposed ATV Trail.

### **4.2 Councillor Jabusch**

#### Steep Rock Beach Park

- The Park is closed for the season;
- An addition is being proposed for the General Store during the off-season. The Board is expanding in hopes of adding a beer vendor.
- The waitlist for a campsite is approximately 66 people.

### **4.3 Councillor Gould**

#### Gypsumville Fire Department

- Two calls for service- one vehicle rollover and one wildlife vehicle collision.

### **4.4 Councillor Bittner**

#### West Interlake Watershed District

- Kelsey Benson, Manager for the WIWD, has resigned from her position.
- A Lake St. Martin Sub-district meeting will be held next Thursday in Moosehorn.

### **4.5 Reeve Howse**

#### IERHA

- Reeve Howse attended the IERHA AGM on October 10th. Topics discussed included: a review of activities over the past year, CEO report, a presentation of the audited financial statements and lots of conversation about housing.

## **5 Correspondence**

1. AMM News Bulletin dated September 28, 2023;
2. Municipal Relations letter dated September 29, 2023 re: the 2023 Municipal Operating Grant;
3. C. Turner letter dated October 4, 2023;
4. Manitoba Crime Stoppers Notice dated October 9, 2023;
5. West Interlake Watershed District letter dated October 10, 2023;
6. West Interlake Watershed District Roles and Responsibilities;
7. Letter to Premier Kinew from the R.M. of Grahamdale dated October 10, 2023.

	6	By-Laws				
2023-424	6.1	<b>By-Law 1077-2023 - RM Traffic, Parking and Mooring - Third Reading</b> Councillor Gould Councillor Lindell  BE IT RESOLVED THAT By-Law No. 1077-2023 to regulate traffic, parking, and mooring within the R.M. of Grahamdale be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.				
		Name	Yes	No	Abstained	Absent
		Jason Bittner	✓			
		Dollard Gould	✓			
		Craig Howse	✓			
		Greg Jabusch	✓			
		Charlotte Lindell	✓			
		Glen Metner		✓		
		Kevin Nickel	✓			
						CARRIED
	6.2	<b>By-Law 1075-2023 - Undeveloped Road Allowance and Public Reserves By-Law</b>				
2023-425	6.2.1	<b>By-Law 1075-2023 - First Reading</b> Councillor Nickel Councillor Lindell  BE IT RESOLVED THAT a By-Law to regulate and prohibit certain activities and things on undeveloped road allowance and municipal public reserve lands within the R.M. of Grahamdale be now read a first time and numbered as By-Law No. 1075-2023.				
						CARRIED
	6.2.2	<b>By-Law 1075-2023 - Second Reading</b>				
						TABLED
	7	<b>Unfinished Business</b>				
	7.1	<b>Lake MB Outlet Channel and Lake St. Martin Outlet Channel</b>				
	7.1.1	<b>DRAFT MTI and RM Haul Road Agreement</b>				
						TABLED
	7.2	<b>Steep Rock Beach Park</b> Item discussed In Camera.				
						TABLED
	7.3	<b>WIWD Lake St. Martin Sub District - RM Representative</b>				
						TABLED
	7.4	<b>Hilbre Beach - Boat Launch</b>				
						TABLED
	7.5	<b>Steep Rock - Bylaw Enforcement</b>  Council met with By-Law Enforcement Officer S. Skierszkan. Refer to the delegation report. Item to be discussed further during 2024 budget meetings.				
	7.6	<b>Bernier Draft Development Agreement</b>				
						TABLED

	<b>7.7</b>	<b>RM and Western Interlake Planning District</b>	
		The Service Agreement has been executed – effective January 1, 2024 to December 31, 2024.	
	<b>7.8</b>	<b>RM Wayside Cabin</b>	<b>TABLED</b>
2023-428	<b>7.9</b>	<b>Moosehorn Fire Department - New Fire Truck Procurement Committee</b> Councillor Metner Councillor Lindell	
		BE IT RESOLVED THAT Council authorize forming a working committee for the purchase of a new Fire Truck for the Moosehorn Fire Department. The working group shall consist of Councillor and Fire Fighter Kevin Nickel, Councillor and Gypsumville Fire Chief Dollard Gould, Moosehorn Fire Chief Mike Price, Moosehorn Deputy Fire Chief Jason Price and Assistant CAO Devan McCoubrey.	
			<b>CARRIED</b>
	<b>7.10</b>	<b>RM Storage Shed Options</b> Public Works to obtain another quote, if possible.	
			<b>TABLED</b>
	<b>7.11</b>	<b>2023 RM Christmas</b>	
2023-429	<b>7.11.1</b>	<b>2023 RM Holiday Closure</b> Councillor Gould Councillor Nickel	
		BE IT RESOLVED THAT Council authorize that the Municipal Office be closed the following days during Christmas week:	
		1. Wednesday, December 27, 2023	
		2. Thursday, December 28, 2023, and	
		3. Friday, December 29, 2023.	
			<b>CARRIED</b>
	<b>7.11.2</b>	<b>RM Christmas Dinner</b>	
			<b>TABLED</b>
	<b>7.12</b>	<b>Steep Rock Development</b>	
			<b>TABLED</b>
	<b>7.13</b>	<b>2023 Tax Sale</b>	
			<b>TABLED</b>
	<b>7.14</b>	<b>R. Yanke - Gravel/Grading/Brushing - SE 19-26-6W - Stark Road</b>	
			<b>TABLED</b>
	<b>7.15</b>	<b>A. Rawluk - Long Ridge Road</b> Public Works to inspect the site.	
			<b>TABLED</b>
	<b>8</b>	<b>New Business</b>	
2023-430	<b>8.1</b>	<b>Remembrance Day Ceremonies</b> Councillor Metner Councillor Nickel	
		BE IT RESOLVED THAT Council approve the attendance of Councillor Greg Jabusch at the Remembrance Day Ceremony at the Royal Canadian Legion in Ashern on November 11, 2023 and Councillor Greg Jabusch at the Remembrance Day event at the Faulkner Community Club on November 5, 2023 as a municipal expense.	
			<b>CARRIED</b>

2023-431	<b>8.2</b>	<b>MAMEC - Module 6 - Recruiting Volunteers</b> Councillor Gould Councillor Nickel  BE IT RESOLVED THAT Council approve the attendance of Municipal Emergency Coordinator Nyla Klatt at Module 6 of the MAMEC Training Program - Volunteer Management being offered in Steinbach on November 29th as a municipal expense.	<b>CARRIED</b>
2023-432	<b>8.3</b>	<b>Manitoba CED Certification Program</b> Councillor Lindell Councillor Metner  BE IT RESOLVED THAT Council approve the attendance of Administrative Assistant Justin Shannon at the CED Certificate Program being offered by Community Futures on November 2 and 3, 2023 in Teulon, Manitoba as a municipal expense.	<b>CARRIED</b>
	<b>8.4</b>	<b>Back Woods Cabin Investments Ltd.</b>	
2023-433	<b>8.4.1</b>	<b>General Permit Application - SE 15-27-6W</b> Councillor Lindell Councillor Metner  BE IT RESOLVED THAT Council approve Back Woods Cabin Investments Ltd.'s application for a General Permit on the SE 15-27-6 WPM – 160 Acres – Roll No. 199400 for the purpose of hunting/general use.	<b>CARRIED</b>
2023-434	<b>8.4.2</b>	<b>General Permit Application - SE 16-27-6W</b> Councillor Nickel Councillor Gould  BE IT RESOLVED THAT Council approve Back Woods Cabin Investments Ltd.'s application for a General Permit on the SE 16-27-6 WPM – 160 Acres – Roll No. 199800 for the purpose of hunting/general use.	<b>CARRIED</b>
	<b>8.5</b>	<b>F &amp; M Welgemoed - Forage Lease Application - NW 13-27-7W &amp; SW 13-27-7W</b>	<b>TABLED</b>
	<b>8.6</b>	<b>RM Road Side Mowing Contract</b>  No tenders were received. Council to re-advertise.	
2023-435	<b>8.7</b>	<b>Safety Services MB - OHS Conference</b> Councillor Nickel Councillor Gould  BE IT RESOLVED THAT Council approve the attendance of PW Foreman Jason Price at the 2024 Safety Services Manitoba Occupational Health and Safety Conference being held in Winnipeg January 24 and 25, 2024 as a municipal expense.	<b>CARRIED</b>



2023-436

8.8

**2023 Taxes Added**  
Councillor Metner  
Councillor Nickel

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Taxes Added:

TAXES ADDED	
Roll No.	Amount
350212	241.49
TOTAL	\$ 241.49

CARRIED

2023-437

8.9

**2023 Tax Cancellations**  
Councillor Gould  
Councillor Lindell

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLED	
Roll No.	Amount
51200	-106.70
377200	-572.28
TOTAL	\$ - 678.98

CARRIED

8.10

**Public Works Request - A. Rawluk - SW 22-26-6W**

Public Works to inspect the site.

TABLED

2023-438

8.11

**Interlake Lightning AAA U17 Sponsorship**  
Councillor Metner  
Councillor Lindell

BE IT RESOLVED THAT Council sponsor the 2023/2024 Interlake Lightning AAA U17 Prep Hockey Team consisting of 20 players from the Interlake, including R.M. of Grahamdale resident Nathan Meisner, in the amount of \$250.00. VLT Funded.

CARRIED

9 In Camera

2023-426

9.1

**In Camera - Legal Proceedings**  
Councillor Metner  
Councillor Lindell

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2023-427      **9.2**      **Out of Camera**  
Councillor Metner  
Councillor Lindell  
  
BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.  
  
**CARRIED**

**10**      **Delegations and Public Hearings**

**10.1**      **11:00 a.m. Sophie Skierszkan**

Ms. Skierszkan met with Council to discuss by-law enforcement in Steep Rock this past summer.

2023-439      **11**      **Adjournment**  
Councillor Bittner  
Councillor Jabusch  
  
BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on October 26, 2023.  
  
Adjournment time: 2:52 p.m.

**CARRIED**

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Chief Administrative Officer Shelly Schwitek

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Reeve Craig Howse

RM of Grahamdale  
Payment Register

Report Date  
10/11/2023 1:23 PM

Batch: 2023-00096 to 2023-00100

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10462	10121280 Manitoba Ltd.	10/10/2023	1,023.00
10463	AAE Tech Services Inc	10/10/2023	3,436.13
10464	Access Credit Union	10/10/2023	203.21
10465	Chambers Fraser	10/10/2023	12,992.00
10466	The Dauphin Herald	10/10/2023	45.86
10467	GFL Environmental Inc	10/10/2023	371.70
10468	Grand & Toy	10/10/2023	193.39
10469	Ashern Home Hardware	10/10/2023	136.56
10470	Interlake Regional Health	10/10/2023	5,169.00
10471	Jilene Yanke	10/10/2023	89.60
10472	Access Credit Union	10/10/2023	2,548.66
10473	McCoubrey Devan	10/10/2023	167.99
10474	MDA Transport	10/10/2023	3,339.00
10475	MEBP	10/10/2023	8,992.55
10476	Oswald Riley	10/10/2023	2,603.00
10477	Access Credit Union	10/10/2023	17,792.54
10478	Roadrunners Auto	10/10/2023	374.65
10479	Shoreline Excavating	10/10/2023	3,785.26
10480	St. Martin Fish Agency	10/10/2023	99,452.69
10481	Tcms High Speed Communications	10/10/2023	95.19
10482	Telmatik	10/10/2023	162.75
10483	Workers Compensation Board	10/10/2023	1,566.03
10484	XEROX CANADA LTD	10/10/2023	180.68
10485	Keewatin Truck Service	10/11/2023	2,277.80
10486	Hibbert Perry	10/11/2023	75.00
Total for Computer Cheque:			167,074.24
Total for General:			167,074.24

Payments Printed: 25

Deposit Register

Pay group : 100 (OFFICE) Pay period : 20 (16Sep2023 to 29Sep2023) Cheque date : 29Sep2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	29Sep2023	365	Bauch, Karl	365		
	29Sep2023	675	BECKER, Charles	650		
	29Sep2023	665	CLARK, Arnold	650		
	29Sep2023	676	FALK, Phyllis	650		
	29Sep2023	681	Godfrey, Peter	650		
	29Sep2023	309	Granberg, Danny	300		
	29Sep2023	361	KLATT, Nyla	350		
	29Sep2023	326	Leschyshyn, Andrew	310		
	29Sep2023	204	MCCOUBREY, Devan	250		
	29Sep2023	680	Michaniuk, Kyle	650		
	29Sep2023	203	OLSON, TERESA L.	100		
	29Sep2023	301	PRICE, JASON	300		
	29Sep2023	201	SCHWITEK, SHELLY D.	200		
	29Sep2023	671	SEWELL, Doug	650		
	29Sep2023	207	SHANNON, Justin	260		
	29Sep2023	205	SPARROW, Barbara	260		
	29Sep2023	663	TINDALL, Jackson	650		
	29Sep2023	752	Twin Trail's, Road Maintenance	750		16668.75

Pay Group Totals : Number of Deposits:18  
Total Amount of Deposits:31868.24

Deposit Register

Pay group : 300 (JANITOR)

Pay period : 09 (01Sep2023 to 30Sep2023)

Cheque date : 29Sep2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	29Sep2023	503	BAUCH, PHILIP	500		
	29Sep2023	502	BAUCH, SHIRLEY	500		

Pay Group Totals :

Number of Deposits:2

Total Amount of Deposits:193 . 36