

Rural Municipality of Grahamdale

Meeting Agenda

November 9, 2023 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 October, 2023 Financial Statement
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 Councillor Jabusch
 - 4.3 Councillor Nickel
 - 4.4 Councillor Bittner
 - 4.5 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 By-Law No. 1078-2023 - Municipal By-Law Enforcement Act (MBEA)
 - 6.1.1 By-Law 1078-2023 - First Reading
 - 6.1.2 By-Law 1078-2023 - Second Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 DRAFT MTI and RM Haul Road Agreement
 - 7.1.2 MTI IR Round 3 Responses to IAAC
 - 7.1.3 Renewal of S. Topping Contract
 - 7.1.4 Renewal of InterGroup Consulting Contract
 - 7.2 Steep Rock Beach Park
 - 7.3 WIWD Lake St. Martin Sub District - RM Representative
 - 7.4 Bernier Draft Development Agreement
 - 7.5 RM Wayside Cabin
 - 7.6 RM Christmas Dinner
 - 7.7 MTI PTH 6 Project - 2.3 km PR 239 to Fairford River
 - 7.8 Public Works Requests
 - 7.8.1 H. Olson - NW 31-28-8W - Rafkillsen Road
 - 7.9 RM Road Maintenance Contract RFP
8. NEW BUSINESS
 - 8.1 Public Works Requests
 - 8.1.1 L. Cook - Harmer Road - Brushing
 - 8.2 RM VLT and Recreational Grant Funding - Deadline November 6, 2023
 - 8.2.1 RM VLT/Recreation Grants
 - 8.3 AMM Convention - Minister Meetings
 - 8.4 Moosehorn Community Club - Donation Request
 - 8.5 2023 and 2024 Council and Committee Appointments
 - 8.6 Municipal Council - Statement of Assets and Interests
 - 8.7 Building Extension Requirements - J. & K. Ayson
 - 8.8 WIWD - Annual General Meeting
 - 8.9 Lake St. Martin F.N. - Letter of Support

- 8.10 Tax Cancellation - Roll 15250
- 8.11 2024/2025 Accessibility Plan
- 8.12 Pinemuta Waste Disposal Ground - Site Manager
 - 8.12.1 K. Michaniuk - Resignation
 - 8.12.2 Site Manager - D. Rawluk - Hire
- 8.13 Boundary Line Road
- 8.14 Maple Beach - Civic Addressing
- 8.15 RM Emergency Plan - Genset inspections
- 8.16 Steep Rock Cottage Development
- 9. IN CAMERA
 - 9.1 In Camera - Legal Proceedings
 - 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS - NONE
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting November 9, 2023 - 09:00 AM

The 21st Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on November 9, 2023.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:05 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | | |
|----------|------------|--|
| 2023-464 | 1 | <p>Adoption of Minutes
Councillor Gould
Councillor Lindell</p> <p>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:</p> <p>1. October 26, 2023 Regular Meeting Minutes.</p> <p style="text-align: right;">CARRIED</p> |
| 2023-465 | 2 | <p>Additions to Agenda
Councillor Gould
Councillor Lindell</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;">CARRIED</p> |
| | 3 | <p>Finances</p> |
| 2023-466 | 3.1 | <p>General Accounts
Councillor Lindell
Councillor Jabusch</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending November 08, 2023 have been examined by Council and found to be in order;
THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$36,283.30</u>, and Accounts Payable Cheques numbered <u>10496</u> to <u>10521</u> in the amount of <u>\$ 109,409.90</u> be approved for payment.</p> <p style="text-align: right;">CARRIED</p> |

2023-467

3.2

Council Indemnity
Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,566.61
Councillor Charlotte Lindell	\$ 1,075.51
Councillor Kevin Nickel	\$ 1,055.65
Councillor Glen Metner	\$ 1,125.00
Councillor Greg Jabusch	\$ 1,301.47
Councillor Jason Bittner	\$ 871.59
Councillor Dollard Gould	\$ 1,764.99
TOTAL	\$ 8,760.82

CARRIED

2023-468

3.3

October, 2023 Financial Statement
Councillor Jabusch
Councillor Nickel

BE IT RESOLVED THAT the Financial Statement for October, 2023 be adopted as read.

CARRIED

2023-469

4

Committee Reports
Councillor Gould
Councillor Bittner

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

- 4.1
- 9:30 a.m. - Danny Granberg - Public Works Manager**
Graders
 - Currently have graders north of Township Line, and in Wards 5 and 6.Snow Removal – Towns
 - All contractors have been notified that snow must be removed. Work is ongoing until completed.Roadside mowing
 - Paul will continue roadside mowing when conditions improve.Brushing/Hydro-Axe
 - Council will get sites to PW Manager Granberg;
 - The program will begin once it gets colder.Wayside Park
 - Site inspection with the Building Inspector have been completed;
 - The counter installation will be done by Public Works once the Building Inspector provides height requirements and measurements.Signage and Snow Fencing
 - Signage installations are ongoing;
 - Waiting for more snow fencing to arrive;
 - See the 6 sign installation is delayed due to weather.Waste Disposal Grounds
 - MDA Transport will start cleanup at Moosehorn, Pinemuta, and Faulkner waste sites.

Christmas Lights

- Lights have been checked and repairs are completed.
- Installs to start after Remembrance Day.

Public Works Requests – Site Visits

- Hilding Olson Rafkillsen Rd. – Completed and request was reviewed with Councillor Bittner.
- Godfrey Rd. site visit – Pictures were taken. This matter is not municipal jurisdiction.

West Partridge Drain

- Councillor Gould and PW Manager Granberg did a site inspection on the work completed;
- There was a breakdown – the project is on hold until the Contractor can complete repairs.

4.2 Councillor Jabusch

Lakeshore Handivan Association

- There has been a delay in the building to house the new van.
- The Association is still working on a local stretcher service.

4.3 Councillor Nickel

Ashern and District Veterinary Board

- The Veterinary Clinic has received a \$75,000 grant.
- The Board is prioritizing a list of equipment they would like to purchase with the funding.

Moosehorn Fire Department

- The MFD Pumper Truck Subcommittee met on November 7th.

Moosehorn Co-op

- The AGM went very well with 109 people in attendance.
- The new Convenience Store and Fuel Station is close to opening. No official date has been set yet.

4.4 Councillor Bittner

WIWD

- Irina Zotter has been hired as the new Manager of the WIWD. The AGM will be held November 16th in Eriksdale.

4.5 Reeve Howse

E.I.S. Meeting

- Reeve Howse spoke about the Environmental Advisory Committee Meeting he attended on October 31st. This is part of the Lake Manitoba Lake St. Martin Outlet Channel Project.

5 Correspondence

1. AMM News Bulletin dated October 27, 2023;
2. Manitoba Transportation and Infrastructure EMO re: DFA letter dated October 24, 2023;
3. Brandon Public Emergency Communication Center re: 2024 911 Services Agreement Schedule.

	6	By-Laws	
	6.1	By-Law No. 1078-2023 - Municipal By-Law Enforcement Act (MBEA)	
2023-470	6.1.1	By-Law 1078-2023 - First Reading Councillor Gould Councillor Jabusch BE IT RESOLVED THAT a By-Law to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a first time and numbered as By-Law No. 1078-2023.	CARRIED
2023-471	6.1.2	By-Law 1078-2023 - Second Reading Councillor Lindell Councillor Nickel BE IT RESOLVED THAT By-Law 1078-2023 to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a second time.	CARRIED
	7	Unfinished Business	
	7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel	
	7.1.1	DRAFT MTI and RM Haul Road Agreement	TABLED
2023-472	7.1.2	MTI IR Round 3 Responses to IAAC Councillor Lindell Councillor Nickel BE IT RESOLVED THAT Council authorize accepting MTI's offer of reimbursement up to \$10,000.00 for eligible expenses incurred by the Municipality for the review of the IR Round 3 responses for the proposed Lake Manitoba Outlet Channel and Lake St. Martin Outlet Channel Projects as set out in MTI's letter of Offer dated November 1, 2023.	CARRIED
2023-473	7.1.3	Renewal of S. Topping Contract Councillor Metner Councillor Gould BE IT RESOLVED THAT Council approve extending the Municipality's Agreement with Steve Topping, Independent Consultant, as the Municipality's Project Manager for the Lake Manitoba Outlet Channel Project from December 31, 2023 until December 31, 2024.	CARRIED
2023-474	7.1.4	Renewal of InterGroup Consulting Contract Councillor Bittner Councillor Metner BE IT RESOLVED THAT Council approve extending John Osler of InterGroup Consultants Ltd. agreement with the Municipality regarding the Lake Manitoba Outlet Channel Project to December 31, 2024.	CARRIED
	7.2	Steep Rock Beach Park	
		Item discussed in camera.	

2023-475	7.3	WIWD Lake St. Martin Sub District - RM Representative Councillor Bittner Councillor Jabusch	BE IT RESOLVED THAT Council appoint TJ O’Sullivan and Joel Dyck to represent the Municipality as a Community Member on the Lake St. Martin Sub District of the West Interlake Watershed District.	CARRIED
	7.4	Bernier Draft Development Agreement		TABLED
	7.5	RM Wayside Cabin	Tabled for further discussion during 2024 Budget Meetings. Item to be removed from the agenda until Spring 2024.	
2023-476	7.6	RM Christmas Dinner Councillor Gould Councillor Nickel	BE IT RESOLVED THAT Council host a Christmas dinner for RM Council, Staff, Gypsumville and Moosehorn volunteer Firefighters to be held at the Moosehorn Hotel on Friday December 15, 2023.	CARRIED
2023-479	7.7	MTI PTH 6 Project - 2.3 km PR 239 to Fairford River Councillor Gould Councillor Bittner	BE IT RESOLVED THAT Council support Manitoba Transportation and Infrastructure’s proposed bituminous rehabilitation project along PTH 6 from 2.3 km north of PR 239 to the Fairford River including culvert replacements at 2 locations, intersection improvements, grade widening, rehabilitation of the road surface, bituminous pavement and shoulder gravel on the following condition: 1. That all municipal road intersections coming onto PTH 6 shall each have 60 metre paved shoulders. Proposed construction to commence in the 2024 construction season	CARRIED
	7.8	Public Works Requests		
	7.8.1	H. Olson - NW 31-28-8W - Rafkillsen Road		TABLED
2023-480	7.9	RM Road Maintenance Contract RFP Councillor Jabusch Councillor Metner	WHEREAS the R.M. of Grahamdale requested proposals for Road Maintenance for a Five Year Term for the period beginning April 14, 2024 to April 13, 2029. Deadline for proposals was Tuesday, October 24, 2023 at 12:00 noon. AND WHEREAS the following Proposals were received: 1. H. D. Grand Enterprises Ltd. 2. 6285636 MB Ltd. O/A G&T Construction And it was found that the Proposal received from 6285636 MB Ltd. O/A G&T Construction to be the most appropriate. THEREFORE BE IT RESOLVED THAT Council authorize entering into a contract with 6285636 MB Ltd. O/A G&T Construction.	CARRIED

	8	New Business	
	8.1	Public Works Requests	
	8.1.1	L. Cook - Harmer Road – Brushing	
		Request added to the Municipal Spraying Program and Municipal Brushing Program.	
	8.2	RM VLT and Recreational Grant Funding - Deadline November 6, 2023	
	8.2.1	RM VLT/Recreation Grants	TABLED
	8.3	AMM Convention - Minister Meetings	
		Council has requested meetings with the following Ministers: Manitoba Transportation and Infrastructure, Housing, and Environment and Climate.	
2023-481	8.4	Moosehorn Community Club - Donation Request	
		Councillor Metner Councillor Lindell	
		BE IT RESOLVED THAT Council approve a donation in the amount of \$100.00 to the Moosehorn Community Club towards its Santa's visit being held during the Moosehorn Christmas Craft Sale on December 2, 2023. VLT Funded.	CARRIED
	8.5	2023 and 2024 Council and Committee Appointments	TABLED
	8.6	Municipal Council - Statement of Assets and Interests	
		Deadline for Council to submit their Statement is November 30 th .	
	8.7	Building Extension Requirements - J. & K. Ayson	TABLED
2023-482	8.8	WIWD - Annual General Meeting	
		Councillor Gould Councillor Jabusch	
		BE IT RESOLVED THAT Council approve the attendance of Charlotte Lindell at the West Interlake Watershed District's Annual General Meeting in Eriksdale on November 16th as a municipal expense.	CARRIED
2023-483	8.9	Lake St. Martin F.N. - Letter of Support	
		Councillor Bittner Councillor Gould	
		WHEREAS Lake St. Martin First Nation has requested a letter of support from the R.M. of Grahamdale to accompany their application to Indigenous Services Canada to convert the SE 21-32-8 WPM to Reserve status.	
		THEREFORE BE IT RESOLVED THAT Council shall provide Lake St. Martin First Nation with a letter of support for Lake St. Martin FN to convert the SE 21-32-8 WPM into Reserve Land Status and also indicating our willingness to enter into a Municipal Services Agreement with Lake St. Martin First Nation.	CARRIED

2023-484

8.10

Tax Cancellation - Roll 15250
Councillor Nickel
Councillor Metner

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLED	
Roll No.	Amount
15250	141.32
TOTAL	\$ - 141.32

CARRIED

2023-485

8.11

2024/2025 Accessibility Plan
Councillor Bittner
Councillor Jabusch

WHEREAS the Province of Manitoba’s Accessibility for Manitobans Act requires municipalities update their Accessibility Plan every two years;
AND WHEREAS the R.M. of Grahamdale’s Accessibility Plan has been reviewed and updated to ensure that identified barriers to accessibility are prevented and/or removed in a timely manner.
THEREFORE BE IT RESOLVED THAT Council approves the updated Accessibility Plan for the years 2024 and 2025.

CARRIED

8.12

Pinemuta Waste Disposal Ground - Site Manager

2023-486

8.12.1

K. Michaniuk - Resignation
Councillor Gould
Councillor Jabusch

BE IT RESOLVED THAT Council accept Kyle Michaniuk's resignation as the Pinemuta Waste Site Manager effective Friday, November 3, 2023.

CARRIED

2023-487

8.12.2

Site Manager - D. Rawluk - Hire
Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council hire Dave Rawluk as Site Manager for the Pinemuta Waste Disposal Grounds – subject to three month probation period. Wages to be \$15.50 per hour plus 4% holiday pay – start date November 7, 2023.

CARRIED

8.13

Boundary Line Road

TABLED

8.14

Maple Beach - Civic Addressing

TABLED

8.15

RM Emergency Plan - Genset inspections
Public Works to inspect transfer stations at Gypsumville Fire Hall and Municipal Office.

8.16

Steep Rock Cottage New Development
Council to meet with Landmark to review first proposed drafts.

TABLED

9 In Camera

2023-477

9.1 In Camera - Legal Proceedings

Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section of The Municipal Act to discuss a matter under:
152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2023-478

9.2 Out of Camera

Councillor Lindell
Councillor Nickel

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council

CARRIED

10 Delegations and Public Hearings - NONE

2023-488

11 Adjournment

Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on November 23, 2023.

Adjournment time: 2:30 p.m.

CARRIED

Shelly Schwitek, Chief Administrative Officer

Craig Howse, Reeve

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10496	#6 Quality Repair	11/07/2023	670.54
10497	10121280 Manitoba Ltd.	11/07/2023	1,680.00
10498	AMM Trading Company Ltd.	11/07/2023	7,790.85
10499	Becker Charles	11/07/2023	154.35
10500	Blue Raven Design & Print	11/07/2023	77.01
10501	The Dauphin Herald	11/07/2023	52.42
10502	Grand & Toy	11/07/2023	455.95
10503	Ashern Home Hardware	11/07/2023	462.99
10504	Interlake Weed Control	11/07/2023	31,200.00
10505	Jilene Yanke	11/07/2023	89.60
10506	Access Credit Union	11/07/2023	3,022.67
10507	McCandless Tramley	11/07/2023	8,153.60
10508	MEBP	11/07/2023	5,946.15
10509	Minister of Finance Manitoba	11/07/2023	32,509.00
10510	MuniSoft	11/07/2023	377.96
10511	Olson Nikolaas	11/07/2023	120.00
10512	Olson Teresa	11/07/2023	236.16
10513	Oswald Riley	11/07/2023	576.00
10514	PKF LAWYERS	11/07/2023	875.45
10515	Rawluk's Grocery Ltd.	11/07/2023	121.74
10516	Access Credit Union	11/07/2023	11,539.05
10517	RM of West Interlake	11/07/2023	620.70
10518	TDO Contracting	11/07/2023	600.00
10519	Tindall Jack	11/07/2023	195.98
10520	XEROX CANADA LTD	11/07/2023	251.37
10521	Access Credit Union	11/08/2023	1,630.36
Total for Computer Cheque:			109,409.90
Total for General:			109,409.90

Payments Printed: 26

Deposit Register

Pay group : 100 (OFFICE)			Pay period : 22 (14Oct2023 to 27Oct2023)		Cheque date : 27Oct2023	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	27Oct2023	365	Bauch, Karl	365		
	27Oct2023	675	BECKER, Charles	650		
	27Oct2023	665	CLARK, Arnold	650		
	27Oct2023	676	FALK, Phyllis	650		
	27Oct2023	309	Granberg, Danny	300		
	27Oct2023	326	Leschyshyn, Andrew	310		
	27Oct2023	204	MCCOUBREY, Devan	250		
	27Oct2023	680	Michaniuk, Kyle	650		
	27Oct2023	203	OLSON, TERESA L.	100		
	27Oct2023	363	OSTAFICHUK, Kim	725		
	27Oct2023	301	PRICE, JASON	300		
	27Oct2023	201	SCHWITEK, SHELLY D.	200		
	27Oct2023	671	SEWELL, Doug	650		
	27Oct2023	207	SHANNON, Justin	260		
	27Oct2023	205	SPARROW, Barbara	260		
	27Oct2023	663	TINDALL, Jackson	650		
	27Oct2023	752	Twin Trail's, Road Maintenance	750		22219.05
Pay Group Totals :			Number of Deposits:17			
			Total Amount of Deposits:36283.30			