

Rural Municipality of Grahamdale

Meeting Agenda

November 23, 2023 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 Justin Shannon - AMM Minister Meetings
 - 4.2.1 FN Access Road
 - 4.2.2 Boundary Line Drain
 - 4.2.3 LMOC
 - 4.2.4 Manitoba Water Strategy
 - 4.2.5 Evacuation Site Housing
 - 4.3 Moosehorn Fire Department Report
 - 4.4 Reeve Howse
 - 4.5 Councillor Jabusch
 - 4.6 Councillor Gould
 - 4.7 Councillor Bittner
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 By-Law No. 1078-2023 - Municipal By-Law Enforcement Act (MBEA)
 - 6.1.1 By-law 1078-2023 - Third Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 MTI Presentation Oct. 31, 2023 to EAC
 - 7.1.2 MTI and IAAC - Round 3 IR Responses
 - 7.1.3 MIT and RM Funding - LMOC and LSMOC
 - 7.2 DRAFT MTI and RM Haul Road Agreement
 - 7.3 Steep Rock Beach Park
 - 7.4 Bernier Draft Development Agreement
 - 7.5 Public Works Requests
 - 7.5.1 H. Olson - NW 31-28-8W - Rafkillsen Road
 - 7.6 RM VLT and Recreational Grant Funding - Deadline November 6, 2023
 - 7.6.1 RM VLT/Recreation Grants
 - 7.7 2023 and 2024 Council and Committee Appointments
 - 7.8 Municipal Council - Statement of Assets and Interests
 - 7.9 Building Extension Requirements - J. & K. Ayson Lot 33
 - 7.10 Boundary Line Road
 - 7.11 Maple Beach - Civic Addressing
 - 7.12 Steep Rock Cottage Development - Landmark
8. NEW BUSINESS
 - 8.1 J. Gittoes - Proposed Subdivision - Pt SE 3-30-9W
 - 8.2 MB Crime Stoppers - Donation Request
 - 8.3 Ashern Moosehorn Christmas Cheer Board - Donation
 - 8.4 K Cook - PW Request - Brushing NE & SE 22-28-10W

- 8.5 RM CDC - Christmas Light Competition
- 8.6 Municipal Contracts
- 8.6.1 RM Road Maintenance Contract
- 8.6.2 Roadside Mowing RFP - Deadline November 20, 2023
- 8.6.3 RPF - Hauling and Depositing Gravel/Crushed Rock
- 8.7 Canadian Association of Municipal Administrators - Annual Membership
- 8.8 Workplace Health and Safety Committee
- 8.9 Valley Fiber - Approach Installation
- 8.10 P. Schroedter - Proposal
- 8.11 RM of Grahamdale Emergency Plan
- 8.12 RM Municipal Emergency Coordinator - Resignation
- 9. IN CAMERA
- 9.1 In Camera - Legal Proceedings
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 10:00 a.m. J. Lobay
- 10.2 10:30 a.m. Gary Oleschak - G & T Construction
- 10.3 1:00 p.m. MB Transportation & Infrastructure LMOC and LSMOC Meeting
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting November 23, 2023 - 09:00 AM

The 22nd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on November 23, 2023.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:02 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

1 Adoption of Minutes

2023-489 Councillor Gould
Councillor Lindell

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:
1. November 9, 2023 Regular Meeting Minutes.

CARRIED

2 Additions to Agenda

2023-490 Councillor Lindell
Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

3 Finances

3.1 General Accounts

2023-491 Councillor Gould
Councillor Jabusch

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending November 23, 2023 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$ 67,107.67, and Accounts Payable Cheques numbered 10522 to 10542 in the amount of \$ 944,136.96 be approved for payment.

CARRIED

4 Committee Reports

2023-492 Councillor Bittner
Councillor Gould

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

Graders

Grading ongoing. Roads are icy with ruts. New cutting edges installed on both graders. Road inspections are ongoing.

Towns

Sanding is done in Moosehorn. Completed by MTI.

Roadside Mowing

Extra work has not started.

Brushing

Shoreline contacted. Site visit will be done next week.

Lloyd Ashley contacted. May start this weekend.

St. Martin Fish Agency- hoe has been repaired.

Wayside Park

The Municipal Building Inspector has provided Public Works with the Manitoba Building Code Requirements for accessible showers and washrooms. Countertops will be installed later.

Waste Disposal Grounds

Burning of brush done at Mulvihill. Cleanup completed with skid steer at Moosehorn, Faulkner, Pinemuta.

Approaches

New approach completed at Glen Metner's.

Christmas Lights

Lights checked. Repairs complete. Moosehorn town lights are completed.

West Partridge Drain

1/3 completed. Issues with hauling of debris. Need to discuss other options with Council.

Meetings and Site Inspections

Jason completed the Safety Services Manitoba "Safety and Supervisor" course.

Kris Cook – brushing request.

4.2 Justin Shannon - AMM Minister Meetings

Council put in requests to meet with various Ministers during the annual AMM Convention. Admin. Assistant Shannon went over the various topics for discussion should the meetings be approved.

4.2.1 FN Access Road

4.2.2 Boundary Line Drain

4.2.3 LMOC

4.2.4 Manitoba Water Strategy

4.2.5 Evacuation Site Housing

4.3 Moosehorn Fire Department Report

- Regular meeting was held on Nov 13/23;
- Deputy Chief Price attended a Mutual Aid meeting in Gimli on Nov 16/23;
- A cordless tower light (for scene lighting) and cordless blower (for wildfires) were ordered, as well as all necessary batteries and chargers; tower light is on backorder;
- 2 members are scheduled to attend the Fire Safety Officer Seminar in Arborg on Jan 12-14, 2024;
- 2 members are scheduled to attend the Fire Ground Management Course in Arborg on Feb 9-11, 2024;
- Our Mutual Aid District (NIMAD) is working on scheduling an Electric Vehicle Course for Spring 2024 (2-3 members per Fire Dept capacity);

- A training exercise is currently being planned for Spring 2024 between the Fire Dept and Alf Cuthbert School.

4.4 Reeve Howse

WIWD

- The AGM was held November 16th. Tom Nevakshonoff is now Chairperson.
Councillor Metner is now on the GROW Committee and Reeve Howse is now Chair of the Lake St. Martin Sub-district.

4.5 Councillor Jabusch

Siglunes District Library

- The library is being painted this weekend. A Workplace Health and Safety Program is being worked on.

4.6 Councillor Gould

Gypsumville Fire Department

- 2 calls for service – both on Lake St. Martin First Nations. One false alarm and one vehicle/wildlife collision.

The St. Martin Christmas Bazaar is being held this Saturday.

4.7 Councillor Bittner

Hilbre's Fall Supper will be held at the Hilbre Church on Saturday, November 25th.

5 Correspondence

1. Manitoba Crime Stoppers letter dated November 9, 2023 re: donation request.
2. AMM Bulletin dated November 10, 2023;
3. Christmas Cheer Board Letter dated November 15, 2023;
4. IERHA Strategic Planning Day poster;
5. Ronald McDonald House Charities letter dated November 8, 2023 re: donation request;
6. F & M Welgemoed letter dated November 9, 2023;
7. RM of Piney – Former LGD Meeting Agenda for November 27, 2023;
8. AMM letter dated November 17, 2023 re: Canoe Rebate.

6 By-Laws

6.1 By-Law No. 1078-2023 - Municipal By-Law Enforcement Act (MBEA)

6.1.1 By-law 1078-2023 - Third Reading

2023-493

Councillor Bittner
Councillor Lindell

BE IT RESOLVED THAT By-Law 1078-2023 to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 MTI Presentation Oct. 31, 2023 to EAC

Council reviewed the presentation.

7.1.2 MTI and IAAC - Round 3 IR Responses

The Municipality submitted their responses on November 15th.

7.1.3 MIT and RM Funding - LMOC and LSMOC**TABLED****7.2 DRAFT MTI and RM Haul Road Agreement****TABLED****7.3 Steep Rock Beach Park****TABLED****7.4 Bernier Draft Development Agreement**

Item to be removed until an update can be provided.

7.5 Public Works Requests**7.5.1 H. Olson - NW 31-28-8W - Rafkillsen Road****TABLED****7.6 RM VLT and Recreational Grant Funding - Deadline November 6, 2023****7.6.1 RM VLT/Recreation Grants**

2023-496

Councillor Bittner

Councillor Gould

BE IT RESOLVED THAT Council approve the following 2023 VLT/Recreation Grants:

Alf Cuthbert PAC	\$ 1,000.00
Alf Cuthbert School Planting Class	\$ 450.00
Grahamdale Community Cemetery	\$ 250.00
Gypsumville Community Club	\$ 500.00
Hilbre Cemetery	\$ 350.00
Interlake Pioneers Seniors Club	\$ 400.00
Moosehorn Curling Club	\$ 2,500.00
Moosehorn Heritage Museum	\$ 500.00
Moosehorn Heritage Villa - Tenants Committee	\$ 588.00
Mulvihill Cemetery Committee	\$ 750.00
St. Helen Anglican Church – Fairford	\$ 250.00
St. Thomas Cemetery	\$ 250.00

TOTAL \$ 7,788.00

CARRIED**7.7 2023 and 2024 Council and Committee Appointments****TABLED**

7.8 Municipal Council - Statement of Assets and Interests

Council has all complied and submitted their Statements of Assets and Interests.

7.9 Building Extension Requirements - J. & K. Ayson Lot 33

2023-497

Councillor Jabusch
Councillor Nickel

WHEREAS Justin and Kari Ayson entered into an Offer and Agreement to Purchase with the Municipality, dated July 15th, 2021, for the purchase of Lot 33, Block 1, Plan 46115.

AND WHEREAS the Purchasers have stated that they will be unable to comply with the building requirement and have requested a Termination of the Agreement.

THEREFORE BE IT RESOLVED THAT Council approve the Termination of the Offer and Agreement to Purchase between the Municipality and the Purchasers, Justin and Kari Ayson for Lot 33, Block 1, Plan 46115, and that in accordance with Section 7 of the Agreement, the Municipality shall return the purchase price of \$5,000.00 and \$250.00 GST, and the Purchasers' rights under this Agreement shall cease, including any right to return of the refundable deposit.

CARRIED

7.10 Boundary Line Road

TABLED

7.11 Maple Beach - Civic Addressing

Mrs. Makinson to be contacted regarding the civic addressing magnets.

7.12 Steep Rock Cottage Development - Landmark

Council to meet with Landmark on November 24th to receive an update and review the proposed subdivision plans.

8 New Business

8.1 J. Gittoes - Proposed Subdivision - Pt SE 3-30-9W

TABLED

8.2 MB Crime Stoppers - Donation Request

Council will not be donating this year. MB Crime Stoppers to be contacted.

8.3 Ashern Moosehorn Christmas Cheer Board - Donation

2023-498

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council approve the donation of \$200.00 to the Ashern Moosehorn Cheer Board towards the Christmas Cheer Board Hampers.

CARRIED

8.4 K Cook - PW Request - Brushing NE & SE 22-28-10W

Request to be added to the Municipal Brushing Program.

8.5 RM CDC - Christmas Light Competition

2023-499

Councillor Nickel
Councillor Bittner

BE IT RESOLVED THAT Council approve the donation of \$200.00 to the RM Community Development Corporation for the 9th annual Christmas Light Competition. VLT Funded.

CARRIED

8.6 Municipal Contracts

8.6.1 RM Road Maintenance Contract

Refer to the delegation report for G&T Construction Ltd.

8.6.2 Roadside Mowing RFP - Deadline November 20, 2023

2023-500

Councillor Gould
Councillor Metner

WHEREAS the R.M. of Grahamdale requested written proposals for brush and grass cutting on Municipal roadsides for a 5 year commitment (2024 to 2028). Approximately 150 – 200 hours at various locations within municipal boundaries. Work to begin August 15th and be completed by October 15th of each year. Deadline for proposals was Monday, November 20, 2023, at 12 Noon.

AND WHEREAS the following Proposals were received:

1. Paul Klatt
- 2.
- 3.

And it was found that the Proposal received from Paul Klatt to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept Paul Klatt's proposal.

CARRIED**8.6.3 RPF - Hauling and Depositing Gravel/Crushed Rock****TABLED****8.7 Canadian Association of Municipal Administrators - Annual Membership**

2023-501

Councillor Metner
Councillor Jabusch

BE IT RESOLVED THAT Council approve Assistant CAO McCoubrey's 2024 membership fee of \$155.00 to the Canadian Association of Municipal Administrators.

CARRIED**8.8 Workplace Health and Safety Committee**

2023-502

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council authorize forming a Workplace Health and Safety Committee to identify workplace hazards and risks that may cause incidents, injuries and illness, participate in the development and implementation of programs to protect the employee's health and safety, and respond to employee complaints and suggestions concerning safety and health. The committee will be comprised of Assistant CAO McCoubrey, Public Works Manager Granberg, Public Works Foreman Price, Administrative Assistant Shannon and Councillor Lindell.

CARRIED**8.9 Valley Fiber - Approach Installation****TABLED****8.10 P. Schroedter - Proposal****TABLED****8.11 RM of Grahamdale Emergency Plan****TABLED****8.12 RM Municipal Emergency Coordinator - Resignation**

2023-503

Councillor Nickel
Councillor Gould

BE IT RESOLVED THAT Council accept with regret Nyla Klatt's resignation as the Municipal Emergency Coordinator effective December 31, 2023.
Reeve, Council, CAO and Staff would like to thank Nyla for her many years of dedicated service with the Municipality.

CARRIED**8.13 D. Gall – Gravel****TABLED**

9 In Camera

9.1 In Camera - Legal Proceedings

2023-494

Councillor Lindell
Councillor Jabusch

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

9.2 Out of Camera

2023-495

Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

CARRIED

10 Delegations and Public Hearings

10.1 10:00 a.m. J. Lobay

Mr. Lobay met with Council to present a petition asking for changes to the Municipality's Road Maintenance Contract. The requested changes included: changing the Contract length from 5 years to 2 years, specifying a time frame that all roads are to be cleared after a significant snow or ice event and establishing specifications on how roads are to be crowned after a fresh gravel application.

10.2 10:30 a.m. Gary Oleschak - G & T Construction

Mr. Oleschak met with Council to discuss the Road Maintenance Contract before he signs it.

10.3 1:00 p.m. MB Transportation & Infrastructure LMOC and LSMOC Meeting

Council met with representatives from MTI to discuss the following items:

1. Land update
2. Environment update
3. Gering's access management and tree clearing limits
4. Wildlife Monitoring results
 - a. Results of the monitoring
 - b. How many cameras were used and the locations along LMOC
 - c. How many local people/landowners were contacted for best locations to install cameras to catch wildlife movement?
5. Follow ups

11 Adjournment

2023-504

Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on December 14, 2023.

Adjournment time: 5:10 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Report Date
11/22/2023 1:37 PM

RM of Grahamdale
Payment Register
Batch: 2023-00113 to 2023-00115

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10522	Association Of	11/21/2023	78 75
10523	Big and Colourful	11/21/2023	411 18
10524	Falk Phyllis	11/21/2023	300 00
10525	Fowler Linda Susan	11/21/2023	40 00
10526	Frontier School Division #48	11/21/2023	145 122 95
10527	Grand & Toy	11/21/2023	550 87
10528	Ashern Home Hardware	11/21/2023	473 23
10529	Lakeshore School Division #23	11/21/2023	681 269 95
10530	MDA Transport	11/21/2023	3 522 75
10531	Moosehorn Community Club	11/21/2023	100 00
10532	Olson Jeff	11/21/2023	650 00
10533	Over the Top Septic	11/21/2023	204 75
10534	Public School Finance Board	11/21/2023	89 128 37
10535	SWANA Northern Lights Chapter	11/21/2023	131 25
10536	Telmatik	11/21/2023	162 75
10537	Western Financial	11/21/2023	1 131 28
10538	Moosehorn Co-op	11/22/2023	3 317 43
10539	Landmark Planning & Design Inc	11/22/2023	495 34
10540	MEBP	11/22/2023	6 047 11
10541	Access Credit Union	11/22/2023	10 867 75
10542	SWANA Northern Lights Chapter	11/22/2023	131 25
Total for Computer Cheque			944 136 96
Total for General:			944 136 96

Payments Printed: 21

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 24 (11Nov2023 to 24Nov2023)

Cheque date : 24Nov2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	24Nov2023	365	Bauch, Karl	365		
	24Nov2023	675	BECKER, Charles	650		
	24Nov2023	665	CLARK, Arnold	650		
	24Nov2023	309	Granberg, Danny	300		
	24Nov2023	326	Leschyshyn, Andrew	310		
	24Nov2023	204	MCCOUBREY, Devan	250		
	24Nov2023	203	OLSON, TERESA L.	100		
	24Nov2023	301	PRICE, JASON	300		
	24Nov2023	683	Rawluk, Dave	650		
	24Nov2023	684	Rawluk, Henry	650		
	24Nov2023	201	SCHWITEK, SHELLY D.	200		
	24Nov2023	671	SEWELL, Doug	650		
	24Nov2023	207	SHANNON, Justin	260		
	24Nov2023	205	SPARROW, Barbara	260		
	24Nov2023	663	TINDALL, Jackson	650		
	24Nov2023	752	Twin Trail's, Road Maintenance	750		31830.75

Pay Group Totals :
 Number of Deposits: 16
 Total Amount of Deposits: 46197.71

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 23 (28Oct2023 to 10Nov2023)

Cheque date 09Nov2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	09Nov2023	365	Bauch, Karl	365		
	09Nov2023	675	BECKER, Charles	650		
	09Nov2023	665	CLARK, Arnold	650		
	09Nov2023	676	FALK, Phyllis	650		
	09Nov2023	309	Granberg, Danny	300		
	09Nov2023	326	Leschyshyn, Andrew	310		
	09Nov2023	204	MCCOUBREY, Devan	250		
	09Nov2023	203	OLSON, TERESA L.	100		
	09Nov2023	301	PRICE, JASON	300		
	09Nov2023	201	SCHWITEK, SHELLY D.	200		
	09Nov2023	671	SEWELL, Doug	650		
	09Nov2023	207	SHANNON, Justin	260		
	09Nov2023	205	SPARROW, Barbara	260		
	09Nov2023	663	TINDALL, Jackson	650		
	09Nov2023	752	Twin Trail's, Road Maintenance	750		7067.55

Pay Group Totals :

Number of Deposits: 15

Total Amount of Deposits: 20909.96