



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting March 10, 2022 - 09:00 AM

The 5th Regular Meeting of the Council of the Rural Municipality of Grahamdale was held in the Council Chambers of the Municipal Office on March 10, 2022.

Present:

Reeve Craig Howse
Councillor Randy Sigurdson
Councillor Kevin Nickel
Councillor Tera Lobay- via Zoom
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Craig Howse called the meeting to order at 9:04 a.m.

Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | | | |
|----------|----------------------------|---|----------------|
| 2022-101 | 1 | Adoption of Minutes
Councillor Jabusch
Councillor Lobay

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:
1. February 24, 2022 Regular Meeting Minutes. | CARRIED |
| 2022-102 | 2 | Additions to Agenda
Councillor Gould
Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions. | CARRIED |
| 2022-103 | 3

3.1 | Finances

General Accounts
Councillor Lobay
Councillor Gould

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>March 9, 2022</u> have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT THAT Payroll Deposit in the amount of <u>\$44,250.09</u> , Fireman Payroll Cheques numbered <u>829</u> to <u>833</u> in the amount of <u>\$1,568.45</u> and Accounts Payable Cheques numbered <u>9460</u> to <u>9486</u> in the amount of <u>\$80,815.00</u> be approved for payment. | CARRIED |

2022-104

3.2 Council Indemnity
Councillor Bittner
Councillor Lobay

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,109.83
Councillor Randy Sigurdson	\$ 1,272.00
Councillor Kevin Nickel	\$ 953.70
Councillor Tera Lobay	\$ 824.98
Councillor Greg Jabusch	\$ 1,252.33
Councillor Jason Bittner	\$ 1,017.57
Councillor Dollard Gould	\$ 1,316.05
TOTAL	\$ 7,746.46

CARRIED

2022-105

3.3 February 2022 Financial Statement
Councillor Sigurdson
Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement for February, 2022 be adopted as read.

CARRIED

3.4 2022 Budget Review Date

Council will do a final review of the 2022 budget on March 16, 2022.

2022-108

4 Committee Reports
Councillor Gould
Councillor Bittner

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

- Snow plowing, dozer work and snow blowing is ongoing within the Municipality;
- A geotechnical survey and soil samples were done in Wayside Park where the new restroom facility will go;
- Electronic sign locations for Moosehorn and St. Martin Junction have been determined;
- Arrangements will be made to move the Wayside Park Cabin to Steep Rock – this building will serve as a public works building. Seasonal staff will utilize it as well.

4.2 10:00 a.m. - Kim Ostafichuk - Interim EDO

The CDC has hired Gowland Construction Services to act as Construction Management for the Wayside Park Restroom Facility. The plans are in the final stages of being drafted.

4.3 Moosehorn Fire Department

- Regular meeting was held February 14, 2022;
- The Tanker was taken to Boneyard General Repair for a safety and to have a new fuel tank installed. The batteries were also replaced;
- Deputy Fire Chief Price attended a fire inspection follow-up at the St. Martin Hotel and a North Interlake Mutual Aid meeting in Gimli on February 24, 2022.

- 4.4

Councillor Gould
OFC - Level 1 Fire Inspection
 - Gypsumville Fire Chief Dollard Gould and Fire Fighter Mitchell Lund are registered to obtain their Level 1 Fire Inspection certification through the Office of the Fire Commissioner. The course begins March 15, 2022.
- 4.5

Councillor Lobay
Ashern & District Vet. Board
 - The committee established to address the vet shortage in the North-West Interlake has started to hold regular meetings.
- 4.6

Councillor Jabusch
Lakeshore Handivan Association
 - The LIFE office is planning a fundraiser concert on May 14, 2022. The money raised will go toward the Handivan and the LIFE office.
- 4.7

Reeve Howse
Steep Rock Community Club
 - The 5th Annual Ice Fishing Derby will be held March 26, 2022.

5 **Correspondence – Noted by Council.**

6 **By-Laws**

2022-109

6.1

By-Law 1050-2022 Procedures By-Law - Third Reading
Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT By-Law No. 1050-2022 to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof, as amended, be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Tera Lobay	✓			
Kevin Nickel	✓			
Randy Sigurdson	✓			

CARRIED

6.2 **By-Law 1051-2022 Organizational By-Law**

2022-110

6.2.1

First Reading
Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT the By-Law to govern the organization of the R.M. of Grahamdale and the committees thereof be now read a first time and numbered as By-Law No. 1051-2022.

CARRIED

2022-111	6.2.2	Second Reading Councillor Gould Councillor Nickel	BE IT RESOLVED THAT By-Law 1051-2022 to govern the organization of the R.M. of Grahamdale and the committees thereof be now read a second time.	CARRIED
	6.3	Proposed Municipal Road Restrictions Council will not be pursuing at this time.		
	6.4	By-Law No. 1048-2022 Council Remuneration		
2022-112	6.4.1	First Reading Councillor Gould Councillor Jabusch	BE IT RESOLVED THAT the By-Law for the purpose of providing for the Remuneration of Members of Council be now read a first time and numbered as By-Law No. 1048-2022.	CARRIED
2022-113	6.4.2	Second Reading Councillor Bittner Councillor Nickel	BE IT RESOLVED THAT By-Law No. 1048-2022 for the purpose of providing for the Remuneration of Members of Council be now read a second time.	CARRIED
	6.5	By-Law 1053-2022 Close a Public Reserve		
2022-114	6.5.1	By-Law 1053-2022 - First Reading Councillor Jabusch Councillor Gould	BE IT RESOLVED THAT the By-Law to close Public Reserve Land described as: "THAT PORTION OF PUBLIC RESERVE NO. 6 PLAN NO. 19348 WLTO WITHIN THE LIMITS OF A PLAN OF LAFARGE ROAD TO BE OPENED PREPARED BY DWAYNE DENCHUK MLS ON FILE IN THE WINNIPEG LAND TITLES OFFICE AS DEPOSIT NO. 274/2022 IN FRAC NE 1/4 SEC 33-28-10 WPM" be now read a first time and numbered as By-Law No. 1053-2022.	CARRIED
2022-115	6.5.2	By-Law 1053-2022 - Public Hearing Date Councillor Jabusch Councillor Gould	WHEREAS the RM of Grahamdale is required to hold a Public Hearing regarding By-Law 1053-2022 being "a By-Law to close Public Reserve land". THEREFORE BE IT RESOLVED THAT Council set the Public Hearing date for this matter for 6:00 p.m. on Tuesday, April 12, 2022 at the Municipal Office in Moosehorn, Manitoba.	CARRIED
	6.6	By-Law 1054-2022 - Open Public Road		
2022-116	6.6.1	By-Law 1054-2022 First Reading Councillor Gould Councillor Bittner	BE IT RESOLVED THAT the By-Law to open a Public Road in Frac. NE ¼ 33-28-10 WPM be now read a first time and numbered as By-Law No. 1054-2022.	CARRIED

	6.7	By-Law 1055-2022 Development Plan	
	6.7.1	By-Law 1055-2022 - First Reading	TABLED
2022-117	6.7.2	By-Law 1055-2022 - Public Hearing Date Councillor Jabusch Councillor Nickel <p>WHEREAS the RM of Grahamdale is required to hold a Public Hearing regarding By-Law 1055-2022 being “a By-Law to adopt a Development Plan”.</p> <p>THEREFORE BE IT RESOLVED THAT Council set the Public Hearing date for this matter for 7:00 p.m. on Tuesday, April 12, 2022 at the Municipal Office in Moosehorn, Manitoba.</p>	CARRIED
	6.8	By-Law 1056-2022 Fees and Charges By-Law	
2022-118	6.8.1	By-Law 1056-2022 First Reading Councillor Gould Councillor Jabusch <p>BE IT RESOLVED THAT the By-Law to revise and update the fees payable to the R.M. of Grahamdale for municipal services rendered under the authority of The Municipal Act and the by-laws of the Municipality be now read a first time and numbered as By-Law 1056-2022.</p>	CARRIED
2022-119	6.8.2	By-Law 1056-2022 Second Reading Councillor Sigurdson Councillor Lobay <p>BE IT RESOLVED THAT the By-Law No. 1056-2022 to revise and update the fees payable to the R.M. of Grahamdale for municipal services rendered under the authority of The Municipal Act and the by-laws of the Municipality be now read a second time.</p>	CARRIED
	7	Unfinished Business	
	7.1	Lake Manitoba Outlet Channel and Lake St. Martin Outlet Channel Projects	
	7.1.1	Birch Creek Re-Alignment - Rafkillsen Road	TABLED
	7.1.2	RM and MTI Monthly Meetings <p>Council reviewed MTI’s February 24th minutes.</p>	
2022-120	7.1.3	MTI PTH 6 Project Councillor Bittner Councillor Sigurdson <p>BE IT RESOLVED THAT after consultation with Manitoba Transportation and Infrastructure representatives regarding the PTH No. 6 highway project in the vicinity of the Hamlet of Grahamdale, the RM of Grahamdale Council directs it will prefer that MTI pulverize and relay existing surface for the portion of PTH 6 that is to be turned over to the RM of Grahamdale.</p>	CARRIED
	7.2	Broadband Communications North - SW 30-32-8W	TABLED

	7.3	RM New Electronic Sign Location	
		The new electronic sign will replace the existing sign in Wayside Park once provincial permits are obtained.	
	7.4	RM Levels of Service Policy	TABLED
	7.5	MI Proposed Access Management Plan for Moosehorn	TABLED
2022-121	7.6	Moosehorn Coop and MI - PTH 6 Access Road Councillor Nickel Councillor Jabusch	
		BE IT RESOLVED THAT Council authorize Reeve and Council to meet with the Moosehorn Co-op Board and General Manager on Wednesday, March 16, 2022 at 1:00 p.m. as a municipal expense.	CARRIED
	7.7	RM Planning	
	7.7.1	HTFC - Final Conceptual Plan Acceptance	
		Council will be presented a draft By-Law to adopt HTFC's plan as a Concept Plan to guide long term development in and around Steep Rock.	
	7.7.2	Landmark Planning & Design - RM Zoning Bylaw Review	
		Evan Allan has been scheduled as a delegation on March 24, 2022 to provide an update to Council.	
2022-122	7.8	Interlake Tourism Councillor Jabusch Councillor Lobay	
		BE IT RESOLVED THAT Council authorize payment of the 2022 membership with Interlake Tourism Association at a cost of \$0.42 per capita in the amount of \$570.78 plus GST.	CARRIED
	8	New Business	
2022-123	8.1	2022 AMM Municipal Trade Show - Public Works Employees	
		BE IT RESOLVED THAT Council approve the attendance of Public Works Manager Danny Granberg at the 2022 AMM Municipal Trade show on April 20, 2022 as a municipal expense.	CARRIED
	8.2	RM Policies	
2022-124	8.2.1	RM Work Alone Policy Councillor Sigurdson Councillor Jabusch	
		BE IT RESOLVED THAT Council approve Policy 29/2022, the Work Alone Policy.	CARRIED
2022-125	8.2.2	Municipal Fire Departments Critical Incident Stress Management Policy Councillor Gould Councillor Nickel	
		BE IT RESOLVED THAT Council approve Policy 30/2022, the Municipal Fire Departments Critical Incident Stress Management Policy.	CARRIED

	8.3	Seasonal Employment	
	8.3.1	Seasonal Public Works Position Deadline to apply is April 8, 2022.	
	8.3.2	Public Works - Student Positions Deadline to apply is April 8, 2022.	
2022-126	8.3.3	Day Camp Coordinator Councillor Nickel Councillor Bittner BE IT RESOLVED THAT Council hire Anna Osmond as a Day Camp Coordinator for the 2022 Summer season. Tentative start date: July 4, 2022.	CARRIED
2022-127	8.4	2022 MB Association of Fire Chiefs' Conference Councillor Jabusch Councillor Lobay BE IT RESOLVED THAT Council approve the attendance of two members of the Moosehorn Fire Department and two members of the Gypsumville Fire Department at the 2022 Manitoba Association of Fire Chiefs' Conference in Dauphin on June 2 to 4, 2022 as a municipal expense	CARRIED
	8.5	Lewis Instrument - Surveying Equipment Council will review price quotes.	
2022-128	8.6	Ashern and Area Veterinary Services District - Citizen Representative Councillor Bittner Councillor Lobay BE IT RESOLVED THAT Council appoints Kirk Kiesman as a Citizen Representative on the Ashern and Area Veterinary Services District Board.	CARRIED
2022-129	8.7	MB Real Estate Services Branch - Application to Assign General Permit Councillor Gould Councillor Bittner BE IT RESOLVED THAT Council support the Application to Manitoba Real Estate Services Branch for the Assignment of General Permit No. 70698 on the following land: Land: Part Statutory 99 foot Crown Reservation in SE 33-26-9 WPM fronting Unit 13 Plan 59607– Willow Bay Civic Address: 38 Willow Bay Road Area: Encroachment of portion of one storey home and attached deck	CARRIED
	8.8	GYP Fire Hall - Overhead Doors	TABLED
	8.9	Civic Addressing - Country Lane Council has approved the proposed civic addressing for Country Lane. Signs will be ordered and installed once the ground thaws this Spring.	
	8.10	RM Contracts – Fuel Fluctuation	TABLED

2022-130	8.11	MB Natural Resources and Northern Dev. - Aquatic Invasive Species - Meeting Invitation Councillor Nickel Councillor Jabusch	<p>BE IT RESOLVED THAT Council approve the attendance of Reeve and Council as a municipal expense at an online meeting being held by Manitoba Natural Resources and Northern Development, Fish and Wildlife Branch on March 16, 2022 from 7 p.m. to 8:30 p.m. to discuss Aquatic Invasive Species (AIS) for Lake Manitoba – the presence of Zebra Mussels in Lake Manitoba and the Province’s response.</p>	CARRIED
	8.12	2022 Spring Tour	<p>Council will not be doing a Spring tour this year.</p>	
2022-131	8.13	MTI - PTH 6 Bituminous Rehabilitation Project Councillor Bittner Councillor Gould	<p>BE IT RESOLVED THAT Council support Manitoba Transportation and Infrastructure’s proposed bituminous rehabilitation project along PTH 6 from 0.4 km north of the north junction of PR 237 to 0.6 km south of PR 239 including culvert replacements, placement of granular base course and bituminous pavement. Proposed construction to start May 2022.</p>	CARRIED
2022-132	8.14	Team Tober - Sponsorship Request Councillor Jabusch Councillor Lobay	<p>BE IT RESOLVED THAT Council sponsor Team Tober which will be playing as Team Manitoba at the national championship in Stratford, Ontario from March 24 to April 2, 2022 in the amount of \$250.00. VLT Funded.</p>	CARRIED
	8.15	Municipal Gravel, Roadside Mowing and Hydro-Axe Programs	<p>Council reviewed the start dates for the Municipal Gravel, Roadside Mowing and Hydro-Axe Programs.</p>	
	9	In Camera		
2022-106	9.1	In camera - Preliminary Matter Councillor Gould Councillor Sigurdson	<p>BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under: 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations. BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.</p>	CARRIED
2022-107	9.2	Out of Camera Councillor Bittner Councillor Gould	<p>BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.</p>	CARRIED

2022-133	9.3	In camera - Preliminary Matter Councillor Jabusch Councillor Lobay BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under: 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations. BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.	CARRIED
2022-134	9.4	Out of Camera Councillor Jabusch Councillor Gould BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.	CARRIED
	10	Delegations and Public Hearings None.	
2022-135	11	Adjournment Councillor Lobay Councillor Gould BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on March 24, 2022 at 9:00 a.m. Adjournment time: 4:00 p.m.	CARRIED

CAO Shelly Schwitek

Reeve Craig Howse

**Rural Municipality of Grahamdale
Correspondence List
March 10, 2022**

1. Manitoba Public Insurance letter dated February 21, 2022 re: rate increase for basic and complex firefighting payments;
2. Department of Manitoba Transportation and Infrastructure letter dated February 22, 2022 re: a bituminous rehabilitation project along PTH 6;
3. Department of Municipal Relations letter received February 28, 2022 re: 2022 Assessment Levy;
4. Association of Manitoba Municipalities Interlake Director's Report for February 2022;
5. Department of Justice letter received March 4, 2022 regarding enforcement of Municipal by-laws;
6. Association of Manitoba Municipalities News Bulletin dated March 4, 2022;
7. RCMP Monthly Statistics Report received March 7, 2022 for February, 2022.

Cheque Register

Pay group : 400 (FIRE FIGHTERS)			Pay period : 03 (01Mar2022 to 31Mar2022)		Cheque date : 09Mar2022
Cheque No.	Chq. Date	Emp. No.	Employee Name	Dept. No.	Amount
00000829	09Mar2022	850	Gould, Dollard	460	354.86
00000830	09Mar2022	851	Jarvie, Matthew	460	93.95
00000831	09Mar2022	858	Rawluk, Roderick	460	657.12
00000832	09Mar2022	863	Lund, Mitchell	460	275.98
00000833	09Mar2022	881	PARISIENNE, Joseph P.	460	186.54
Pay Group Totals :			Number of Cheques: 5		
			Total Amount of Cheques: 1568.45		

Deposit Register

Pay group : 100 (OFFICE)		Pay period : 05 (19Feb2022 to 04Mar2022)			Cheque date : 04Mar2022	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	04Mar2022	675	BECKER, Charles	650		
	04Mar2022	665	CLARK, Arnold	650		
	04Mar2022	309	Granberg, Danny	300		
	04Mar2022	204	MCCOUBREY, Devan	260		
	04Mar2022	203	OLSON, TERESA L.	250		
	04Mar2022	363	OSTAFICHUK, Kim	725		
	04Mar2022	301	PRICE, JASON	300		
	04Mar2022	655	RAWLUK, Henry	650		
	04Mar2022	201	SCHWITEK, SHELLY D.	200		
	04Mar2022	671	SEWELL, Doug	650		
	04Mar2022	207	SHANNON, Justin	260		
	04Mar2022	663	TINDALL, Jackson	650		
	04Mar2022	752	Twin Trail's, Road Maintenance	750		34258.88
Pay Group Totals :				Number of Deposits:13		
				Total Amount of Deposits:44250.09		

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheques			
9460	B.A.S. Enterprise Ltd	03/09/2022	225.00
9461	Sandy Bankert	03/09/2022	5,103.00
9462	Blue Raven Design & Print	03/09/2022	148.49
9463	Boneyard General Repair	03/09/2022	5,108.11
9464	Moosehorn Co-op	03/09/2022	2,707.44
9465	Eng-Tech	03/09/2022	1,596.00
9466	Grand & Toy	03/09/2022	141.97
9467	Glen Hartman Construction Ltd.	03/09/2022	8,601.60
9468	Ashern Home Hardware	03/09/2022	77.00
9469	Isaac & Denchuk	03/09/2022	3,622.50
9470	Interlake Tourism Association	03/09/2022	173.25
9471	Gordon Kirbyson	03/09/2022	287.50
9472	MB Association of Municipal	03/09/2022	200.00
9473	Noventis Credit Union	03/09/2022	4,484.77
9474	MuniSoft	03/09/2022	354.66
9475	Noventis Credit Union	03/09/2022	1,155.02
9476	Pitney Bowes	03/09/2022	144.20
9477	PKF LAWYERS	03/09/2022	712.50
9478	Prairie By-Law Enforcement Ltd	03/09/2022	157.50
9479	Rawluk's Grocery Ltd.	03/09/2022	137.61
9480	Repromap Ltd.	03/09/2022	1,082.64
9481	Shoreline Excavating	03/09/2022	39,382.35
9482	St. Martin Garage	03/09/2022	190.50
9483	TAXervice	03/09/2022	2,908.50
9484	Tcms High Speed Communications	03/09/2022	285.57
9485	TDO Contracting	03/09/2022	1,470.00
9486	XEROX CANADA LTD	03/09/2022	357.32
Total:			80,815.00
Total for General:			80,815.00