



Rural Municipality of
GRAHAMDALE
www.Grahamdale.ca

Rural Municipality of Grahamdale

Meeting Minutes

Regular Council Meeting February 10, 2022 - 09:00 AM

The 3rd Regular Meeting of the Council of the Rural Municipality of Grahamdale was held in the Council Chambers of the Municipal Office on February 10, 2022.

Present:

Reeve Craig Howse
Councillor Randy Sigurdson
Councillor Kevin Nickel
Councillor Tera Lobay – via Zoom
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould – via Zoom
CAO Shelly Schwitek

Reeve Craig Howse called the meeting to order at 9:10 a.m.

Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- 2022-054 **1 Adoption of Minutes**
Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:
1. January 27, 2022 Regular Meeting Minutes.

CARRIED

- 2022-055 **2 Additions to Agenda**
Councillor Jabusch
Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

- 2022-056 **3 Finances**
3.1 General Accounts
Councillor Gould
Councillor Bittner

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending February 8, 2022 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$49,456.62 and Accounts Payable Cheques numbered 9423 to 9440 in the amount of \$53,040.99 be approved for payment.

CARRIED

2022-057 **3.2 Council Indemnity**
Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,009.25
Councillor Randy Sigurdson	\$ 1,186.25
Councillor Kevin Nickel	\$ 807.52
Councillor Tera Lobay	\$ 661.08
Councillor Greg Jabusch	\$ 1,134.81
Councillor Jason Bittner	\$ 983.71
Councillor Dollard Gould	\$ 1,130.49
TOTAL	\$ 6,913.11

CARRIED

2022-058 **3.3 January 2022 Financial Statement**
Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT the Financial Statement for January, 2022 be adopted as read.

CARRIED

2022-059 **3.4 2022 Budget Meetings**
Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council set the following 2022 budget meeting dates:

1. February 15, 2022 8:30 a.m. to 12:00 Noon
2. February 16, 2022 4:00 p.m. to 8:00 p.m.

CARRIED

2022-060 **3.5 2022 Financial Plan - Public Hearing Date**
Councillor Nickel
Councillor Lobay

BE IT RESOLVED THAT Council set the Public Hearing date for the presentation of the 2022 Financial Plan for Tuesday, March 22, 2022 at 7:00 p.m. at the Moosehorn Community Hall. All applicable Provincial Covid 19 guidelines and restrictions to be in place.

CARRIED

2022-061 **4 Committee Reports**
Councillor Jabusch
Councillor Nickel

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:10 a.m. - Public Works Manager

PW Manager Dan Granberg met with Council to discuss snow clearing and closing non-residential roads.

4.2 Moosehorn Fire Dept. Report

- The pager system was repaired - 911 Dispatch sent out several test pages at various times to confirm the system was working properly;
- The charging unit for the Tack Truck is in need of repair/replacement;
- 2022 Budget requests were prepared and submitted to Council;

- COVID 19 rapid test kits were received to be used by firefighters if needed.

4.3 Councillor Lobay

Community Development Corporation

- The CDC is reviewing the Wayside Park Plan and making changes to the location of the proposed restroom facility and campsites;
- The 2022 Budget has been submitted for Council's consideration.

4.4 Councillor Bittner

Fieldstone Ventures

- Currently looking at potentially offering Class 3 Drivers Licence training;
- Continuing to pursue LPN and Homecare Aide Training out of Arborg.

WIWD

- The WIWD hoping to start a Northwest Interlake Integrated Watershed Management Plan. The Southwest Interlake Watershed Management Plan is complete. The goals of the management plan are to conserve surface water, water quality and fish/wildlife habitat;
- An application for funding through the Manitoba Fish and Wildlife Enhancement Fund for fish stocking at the Steep Rock Quarry has been submitted;
- Oak Hammock Marsh gave a presentation at Alf Cuthbert School.

4.5 Councillor Gould

Gypsumville Fire Department

- 3 calls for service - all single vehicle accidents.

4.6 Councillor Jabusch

L.I.F.E. Board

- A committee has been formed to move forward with hiring 3 additional staff.

5 Correspondence – Noted by Council.

6 By-Laws

6.1 Organizational By-Law

TABLED

6.2 Procedures By-Law

TABLED

6.3 Campaign Election Expenses and Contribution By-Law Review

2022-062

Councillor Jabusch
Councillor Sigurdson

WHEREAS Council has reviewed the RM of Grahamdale Campaign Expenses and Contributions By-Law 959-2010.

BE IT RESOLVED THAT no changes are required at this time.

CARRIED

6.4 Municipal By-Law Review

TABLED

6.5 Proposed Municipal Road Restrictions

TABLED

- 6.6 By-Law 1045-2022 Teresa Olson - Chief Financial Officer Conditions of Employment**
- 2022-063 **6.6.1 By-Law 1045-2022 First Reading**
Councillor Jabusch
Councillor Lobay
- BE IT RESOLVED THAT the By-Law to establish Conditions of Employment for Teresa Olson as Chief Financial Officer be now read a first time and numbered as By-Law No. 1045-2022.
- CARRIED**
- 2022-064 **6.6.2 By-Law 1045-2022 Second Reading**
Councillor Bittner
Councillor Gould
- BE IT RESOLVED THAT the By-Law No. 1045-2022 to establish Conditions of Employment for Teresa Olson as Chief Financial Officer be now read a second time.
- CARRIED**
- 6.7 By-Law 1046-2022 Devan McCoubrey - Assistance CAO Conditions of Employment**
- 2022-065 **6.7.1 By-Law 1046-2022 - First Reading**
Councillor Jabusch
Councillor Bittner
- BE IT RESOLVED THAT the By-Law to establish Conditions of Employment for Devan McCoubrey as Assistant Chief Administrative Officer be now read a first time and numbered as By-Law No. 1046-2022.
- CARRIED**
- 2022-066 **6.7.2 By-Law 1046-2022 - Second Reading**
Councillor Nickel
Councillor Lobay
- BE IT RESOLVED THAT the By-Law No. 1046-2022 to establish Conditions of Employment for Devan McCoubrey as Assistant Chief Administrative Officer be now read a second time.
- CARRIED**
- 6.8 By-Law 1049-2022 Rename North Drive to Lafarge Road**
- 2022-067 **6.8.1 By-Law 1049-2022 - First Reading**
Councillor Jabusch
Councillor Gould
- BE IT RESOLVED THAT the By-Law to rename North Drive be now read a first time and numbered as By-Law No. 1049-2022.
- CARRIED**
- 2022-068 **6.8.2 By-Law 1049-2022 - Second Reading**
Councillor Bittner
Councillor Nickel
- BE IT RESOLVED THAT By-Law No. 1049-2022 to rename North Drive be now read a second time.
- CARRIED**
- 7 Unfinished Business**
- 7.1 Lake Manitoba Outlet Channel and Lake St. Martin Outlet Channel Projects**
- 7.1.1 Birch Creek Re-Alignment - Rafkillsen Road**
- TABLED**

2022-069	7.1.2 Amendment - Resolution 2022-041 Councillor Sigurdson Councillor Jabusch	
	BE IT RESOLVED THAT Council amend Resolution No. 2022-041 passed at its January 27, 2022 meeting to include the following: Council also supports the proposed drainage and culvert locations set out in the plans/profiles provided by Dillon Consulting Limited for each of the proposed municipal road re-alignments namely: <ol style="list-style-type: none"> 1. Bayton Road 2. Road 166N (Clark Road) 3. Road 46W (Ditchfield Road) 4. Bankert Road (Babiuk Lane) 	CARRIED
	7.2 Steep Rock Development	
	7.2.1 HTFC - Final Development Plan HTFC has completed the requested changes to the Steep Rock Development Plan. Hard copies have been requested to keep at the Municipal Office.	
	7.2.2 New Road Opening Plan in Steep Rock	TABLED
	7.2.3 Development of Cottage Lots	
	7.3 Broadband Communications North - SW 30-32-8W	TABLED
	7.4 RM New Electronic Sign Location	TABLED
	7.5 Mulvihill Quarry Council has not received any information from the Mines Branch. Discussion on this matter will resume once updates are provided.	
	7.6 Inclement Weather Policy	TABLED
	7.7 Moosehorn Coop and MI - PTH 6 Access Road	TABLED
	7.8 Steep Rock - Request for Solid Waste Transfer Station Council has reviewed the request and will not be pursuing a Solid Waste Transfer Station in Steep Rock.	
	7.9 RM Animal Control - Horse Complaint The Ward Councillor will arrange for the horses to be caught	
	7.10 MI Proposed Access Management Plan for Moosehorn	TABLED
2022-070	7.11 Change RM Tax Sale Date Councillor Jabusch Councillor Bittner	
	BE IT RESOLVED THAT Resolution 2022-015 be amended to change the date of the 2022 tax sale to be Thursday, November 24, 2022, at 10:00 a.m.	CARRIED
	7.12 Landmark Planning & Design - RM Zoning Bylaw Review	TABLED

7.13 AMM BellMTS Municipal Right of Way App - 1st St S Grahamdale and Road 45W

TABLED

8 New Business

8.1 AMM Webinar

Council will not be participating in the Webinar.

8.2 D. Cook - Forage Lease Application NW 12-28-10W

2022-071

Councillor Nickel
Councillor Jabusch

WHEREAS Darren Cook by application for Forage Lease dated January 31, 2022 have applied for a Long-Term Forage Lease on the following lands:
NW 12-28-10 WPM.

THEREFORE BE IT RESOLVED THAT Council approve a Long-Term Forage Lease on the following lands: NW 12-28-10 WPM subject to the following conditions:

1. THAT permission be obtained from Council to install any access to the municipal road allowance and shall be at the lessee's expense.
2. THAT permission be obtained from Council for excavation of dugouts, fencing (excluding R. M.'s Road Allowance) and clearing of brush which shall be at the lessee's expense.
3. THAT right to access to the parcel of land for extraction of sand and gravel is maintained by the municipality and;
4. THAT the lessee is not entitled to any compensation for actions or damages to the parcel of land as a result of sand and gravel extraction.
5. THAT a Water Rights License be obtained prior to any drainage work done in consultation with the R. M. Council.
6. THAT the R. M. will not provide winter access to this forage lease property.
7. THAT the lessee shall not interfere in any way with the public right of passage over any portage, road or trail existing on the Leased Lands at the date of this Lease Agreement

AND FURTHER THAT upon payment of the 2022 Lease Fees, the Forage Lease Agreement will be adopted.

CARRIED

8.3 Metner Forage Lease - Legal Description Correction

2022-072

Councillor Bittner
Councillor Sigurdson

WHEREAS Council approved a Long-Term Forage Lease for Robert Metner, Aaron and Courtney Metner, and Glen Metner for the SE 2-28-8 WPM at their January 22, 2022 meeting.

AND WHEREAS the legal description should have read the SW 2-28-8 WPM.

THEREFORE BE IT RESOLVED THAT Council amend Resolution 2022-021, approving this Forage Lease, to replace the SE 2-28-8 WPM with SW 2-28-8 WPM.

CARRIED

8.4 WIWD Annual Levy

2022-073

Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT Council approve payment of the 2022-2023 Annual Municipal Levy to the West Interlake Watershed District in the amount of \$11,206.52 in two equal installments payable on April 1st and October 1st, 2022.

CARRIED

8.5 Municipal Staff		
8.5.1 Administrative Assistant Term Position - Extension		TABLED
2022-074	8.5.2 Administrative Assistant - 5 Month Term Councillor Sigurdson Councillor Jabusch	
	BE IT RESOLVED THAT Council advertise for the Administrative Assistant 5 Month Term Position on the Municipal Website and RM Facebook and in the Around Town Newsletter. Tentative start date to be early April, 2022.	CARRIED
8.6 RM Municipal Roads - Snow Removal Council was provided an update on the status of snow removal in the Municipality.		
2022-075	8.7 Annual STARS Donation Councillor Gould Councillor Nickel	
	BE IT RESOLVED THAT Council approve payment of the annual donation of \$1,350.00 to the STARS (Shock Trauma Air Rescue Society) Foundation.	CARRIED
2022-076	8.8 Lakeshore School Division - Budget Meeting Councillor Jabusch Councillor Bittner	
	BE IT RESOLVED that Council approve the attendance of Reeve, Council and CAO at the Lakeshore School Division Board's public Budget meeting being held virtually on Tuesday, February 22, 2022 at 6:30 p.m. as a municipal expense.	CARRIED
2022-077	8.9 2022 RM Grass Cutting Contractors Councillor Gould Councillor Bittner	
	BE IT RESOLVED THAT Council authorize hiring the following contractors to continue to cut grass for the 2022 summer season:	
	1. Ward Cook – Moosehorn Sites and Faulkner Cemetery	\$45.00 per hour
	2. Dave Rawluk – Gypsumville Sites	\$40.00 per hour
	3. Glen Clearwater – Steep Rock Municipal Sites including Cemetery, Wharf and Quarry sites	\$40.00 per hour
	S. R. Cottage Subdivisions 1 and 2	\$45.00 per hour + mileage\$15.00
		CARRIED
2022-078	8.10 Municipal Emergency Coordinator Training Councillor Jabusch Councillor Nickel	
	BE IT RESOLVED THAT Council approve the attendance of Lara Price at the MAMEC Training Workshop "The Role of The Municipal Emergency Coordinator" being held in March 2022 as a municipal expense.	CARRIED
8.11 G. Meisner – Drainage Public Works to review in Spring.		

9 In Camera

10 Delegations and Public Hearings

10.1 1:00 p.m. - Lana Cowling-Mason and Shanto Matthews, Community Futures West Interlake

Lana Cowling-Mason and Shanto Matthews met with Council to provide an update on the projects that Community Futures West Interlake is currently working on and what the organization hopes to accomplish in 2022.

10.2 2:10 p.m. D Coulter

Mr. Coulter met with Council to discuss his concerns about road maintenance in the Municipality.

10.3 2:20 p.m. John Bezemer

Mr. Bezemer met with Council regarding snowplowing Municipal Roads and offered to assist our contractors in Ward 1, if required.

11 Adjournment

2022-079

Councillor Sigurdson
Councillor Lobay

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on February 24, 2022 at 9:00 a.m.

Adjournment time: 3:25 p.m.

CARRIED

CAO Shelly Schwitek

Reeve Craig Howse

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheques			
9423	MDA Transport	01/27/2022	4,900.88
9424	Moosehorn Motor Hotel	01/27/2022	114.24
9425	Shoreline Excavating	01/27/2022	7,316.40
9426	ABC Fire & Safety Equipment Lt	02/08/2022	688.74
9427	Ashern Insurance Autopac	02/08/2022	2,991.00
9428	Ashern Veterinary	02/08/2022	15,000.00
9429	B.A.S. Enterprise Ltd	02/08/2022	475.00
9430	Moosehorn Co-op	02/08/2022	2,066.15
9431	Grand & Toy	02/08/2022	261.31
9432	Ashern Home Hardware	02/08/2022	23.46
9433	Kie-Ber Builders	02/08/2022	1,596.00
9434	Noventis Credit Union	02/08/2022	4,802.65
9435	St. Martin Fish Agency	02/08/2022	7,276.50
9436	Tcms High Speed Communications	02/08/2022	95.19
9437	XEROX CANADA LTD	02/08/2022	803.49
9438	MDA Transport	02/08/2022	4,042.50
9439	People First HR Services	02/08/2022	429.98
9440	Prairie By-Law Enforcement Ltd	02/08/2022	157.50
Total:			53,040.99
Total for General:			53,040.99

Deposit Register

Pay group : 100 (OFFICE)		Pay period : 03 (22Jan2022 to 04Feb2022)			Cheque date : 04Feb2022	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	04Feb2022	675	BECKER, Charles	650		
	04Feb2022	665	CLARK, Arnold	650		
	04Feb2022	309	Granberg, Danny	300		
	04Feb2022	204	MCCOUBREY, Devan	260		
	04Feb2022	203	OLSON, TERESA L.	250		
	04Feb2022	363	OSTAFICHUK, Kim	725		
	04Feb2022	301	PRICE, JASON	300		
	04Feb2022	655	RAWLUK, Henry	650		
	04Feb2022	201	SCHWITEK, SHELLY D.	200		
	04Feb2022	671	SEWELL, Doug	650		
	04Feb2022	207	SHANNON, Justin	260		
	04Feb2022	663	TINDALL, Jackson	650		
	04Feb2022	752	Twin Trail's, Road Maintenance	750		39577.13
Pay Group Totals :		Number of Deposits:13		Total Amount of Deposits:49456.62		

**Rural Municipality of Grahamdale
Correspondence List
February 10, 2022**

1. #Safer Highway6 Petition;
2. AMM January 2022 Directors Update;
3. McDougall Auctioneers dated February 1, 2022 re: Appraisal and Auction Services;
4. Noventis Credit Union News Release January 27, 2022;
5. People First HR Services – Respectful Workplace for Federally Regulated Organizations;
6. Transportation Lunch N Learn Series;
7. LMOC AND LSMOC Outlet Channel January 2022 Newsletter;
8. AMM February 4, 2022 News Bulletin;
9. RCMP Lundar/Ashern Monthly Report January 2022;
10. MB EMO dated February 8, 2022 re: Municipal Engagement Information Sessions;
11. MB OmbudsNews January 2022 Newsletter.