



Rural Municipality of
GRAHAMDALE
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Rural Municipality of Grahamdale

Meeting Agenda

January 26, 2023 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
 - 1.1 January 12, 2023 Regular Meeting Minutes
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Budget Meeting Dates
4. COMMITTEE REPORTS
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 By-Law 1067-2023 Pledge of Municipal Taxes - Third Reading
 - 6.2 By-Law 1052-2022 Steep Rock Concept Plan - Third Reading
 - 6.3 By-Law 1068-2023 RM Organizational
 - 6.3.1 By-Law 1068-2023 - First Reading
 - 6.3.2 By-Law 1068-2023 - Second Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 IAAC - EAC Meetings
 - 7.2 Steep Rock Beach Park
 - 7.3 Ditchfield Drain and Homebrook Drain - Proposed Bridge Removals
 - 7.4 Willow Bay Condominium/Deighton Beach Co-op - Request for Signage
 - 7.5 RM Civic Addressing
 - 7.6 Elected Municipal Officials Education Sessions
 - 7.7 Bernier - Conditional Use Public Hearing Date - Rescheduled
 - 7.8 Moosehorn Coop Project
8. NEW BUSINESS
 - 8.1 Annual STARS Donation
 - 8.2 SSM - Health and Safety Professional Certificate Program
 - 8.3 Hillyer Road - Cost Share Brushing
 - 8.4 DRAFT RM Policy - Recognition and Retirement Policy
 - 8.5 TAXervice - Engagement Letter Renewal
 - 8.6 Replace Water Pump - GFD Pumper Truck
 - 8.7 Decker Road -Signage
9. IN CAMERA
 - 9.1 In Camera - Legal Matter
 - 9.1.1 Out of Camera
10. DELEGATIONS AND PUBLIC HEARINGS
 - 10.1 11:00 a.m. A. Shabaga - Moosehorn Co-op
11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting January 26, 2023 - 09:00 AM

The 2nd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on January 26, 2023.

Present:
Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Glen Metner
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Absent:
Councillor Kevin Nickel
Councillor Greg Jabusch

Reeve Howse called the meeting to order at 9:05 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

	1	Adoption of Minutes	
2023-035	1.1	January 12, 2023 Regular Meeting Minutes Councillor Metner Councillor Gould BE IT RESOLVED THAT Council approve the following meeting minutes as circulated: 1. January 12, 2023 Regular Meeting Minutes.	CARRIED
2023-036	2	Additions to Agenda Councillor Bittner Councillor Lindell BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.	CARRIED
	3	Finances	
2023-037	3.1	General Accounts Councillor Gould Councillor Metner WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>January 25, 2023</u> have been examined by Council and found to be in order; THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$13,448.28</u> and Accounts Payable Cheques numbered <u>10019</u> to <u>10039</u> in the amount of <u>\$ 70,460.86</u> be approved for payment.	CARRIED

3.2 **Budget Meeting Dates**

February 3, 2023 budget meeting will be extended to 3:00 p.m.

2023-038

4 **Committee Reports**
Councillor Bittner
Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

- Gyp Fire Department – Pumper Truck requires new pump
- One snowmobile fatality in Fairford FN
- Fairford First Nation Child and Family Services purchased lakefront property and are planning on developing the property in the future.
- ITA Meeting - planning for an orientation and meet & greet on March 4th or 18th at Oak Hammock Marsh.

CARRIED

5 **Correspondence**

1. Public Utilities Board News Release dated January 11, 2023;
2. EIWD December 12, 2022 Board Meeting Minutes;
3. A. Jenson dated January 5, 2023;
4. AMM News Bulletin dated January 20, 2023;
5. Ashern & Area Vet Board dated January 18, 2023 – 2022 Caseload & Minutes;
6. MB Good Roads Association dated January 13, 2022 – Brochure and Letter;
7. Hudson Bay Route Association dated January 2023 re: Report and Membership request.

Noted by Council.

6 **By-Laws**

2023-039

6.1 **By-Law 1067-2023 Pledge of Municipal Taxes - Third Reading**
Councillor Gould
Councillor Lindell

BE IT RESOLVED THAT By-Law No. 1067-2023 for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch				✓
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel				✓

CARRIED

2023-040

6.2

By-Law 1052-2022 Steep Rock Concept Plan - Third Reading
Councillor Bittner
Councillor Lindell

BE IT RESOLVED THAT By-Law No. 1052-2022 to establish and maintain a Steep Rock Concept Plan to guide long-term development in and around the Hamlet of Steep Rock in pursuit of a sustainable future be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch				✓
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel				✓

CARRIED

2023-041

6.3

By-Law 1068-2023 RM Organizational

6.3.1

By-Law 1068-2023 - First Reading
Councillor Gould
Councillor Metner

BE IT RESOLVED THAT the By-Law to govern the organization of the R.M. of Grahamdale and the committees thereof be now read a first time and numbered as By-Law No. 1068-2023.

CARRIED

2023-042

6.3.2

By-Law 1068-2023 - Second Reading
Councillor Bittner
Councillor Lindell

BE IT RESOLVED THAT By-Law 1068-2023 to govern the organization of the R.M. of Grahamdale and the committees thereof be now read a second time.

CARRIED

7

Unfinished Business

7.1

Lake MB Outlet Channel and Lake St. Martin Outlet Channel
RM to contact MTI regarding resuming monthly meetings.

7.1.1

IAAC - EAC Meetings

- No Environmental discussions took place during the last meeting. Mr. Topping will be requesting that this Committee be brought back to the original purposes when it was formed

7.2

Steep Rock Beach Park

TABLED

7.3

Ditchfield Drain and Homebrook Drain - Proposed Bridge Removals
RM Councillors discussed the proposed bridge removals with the affected landowners. Provincial Water Management & Structures Department to be contacted.

7.4

Willow Bay Condominium/Deighton Beach Co-op - Request for Signage

TABLED

	7.5	RM Civic Addressing RM Magnets setting out homeowners' civic addresses will be available for pick up at the Municipal Office.	
2023-043	7.6	Elected Municipal Officials Education Sessions Councillor Bittner Councillor Lindell BE IT RESOLVED THAT Council approve the attendance of Reeve and Council at a virtual Elected Municipal Officials Education Session being held Thursday, March 2, 2023 or Friday, March 3, 2023 as a municipal expense.	CARRIED
2023-046	7.7	Bernier - Conditional Use Public Hearing Date - Rescheduled Councillor Lindell Councillor Bittner WHEREAS Alain and Lorene Bernier filed an application for a Conditional Use Order for the following: To allow for the construction of a guest house on the NE 19-26-8W AND WHEREAS the original Public Hearing Date set for this matter was cancelled due to an error in the Notice of Public Hearing. THEREFORE BE IT RESOLVED THAT Council set the new Public Hearing date for this matter for 5:00 p.m. on Thursday, February 9, 2023 at the RM Municipal Office in Moosehorn, Manitoba.	CARRIED
	7.8	Moosehorn Coop Project	TABLED
	8	New Business	
2023-047	8.1	Annual STARS Donation Councillor Gould Councillor Metner BE IT RESOLVED THAT Council approve payment of the annual donation of \$1,350.00 to the STARS (Shock Trauma Air Rescue Society) Foundation	CARRIED
	8.2	SSM - Health and Safety Professional Certificate Program	NOTED BY COUNCIL
	8.3	Hillyer Road - Cost Share Brushing To be discussed during Budget.	
	8.4	DRAFT RM Policy - Recognition and Retirement Policy	TABLED
2023-048	8.5	TAXervice - Engagement Letter Renewal Councillor Metner Councillor Bittner WHEREAS pursuant to By-Law No. 997-2017 of the Rural Municipality of Grahamdale, Donna Zinkiew, General Manager of TAXervice continues to act as Tax Sale Manager to manage property tax arrears recovery for the Rural Municipality of Grahamdale. AND WHEREAS TAXervice has provided the Municipality with the Engagement letter setting out the terms and conditions for the next three year term ending December 31, 2026.	

THEREFORE BE IT RESOLVED THAT Council authorized the signature of the Engagement Letter with TAXervice dated January 10, 2023.

CARRIED

2023-049 **8.6 Replace Water Pump - GFD Pumper Truck**
Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council authorize the replacement of a water pump on the Gypsumville Fire Department Pumper Truck at the estimated cost of \$2,983.00, plus all applicable taxes.

CARRIED

8.7 Decker Road -Signage
Road Sign to be installed.

9 In Camera

2023-044 **9.1 In Camera - Legal Matter**
Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2023-045 **9.1.1 Out of Camera**
Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

CARRIED

10 Delegations and Public Hearings

10.1 11:00 a.m. Moosehorn Co-op. Adrian Shabaga, Director of the Moosehorn Coop and Ryan Knutson owner of KBL Construction attended to meet with Council to discuss the Co-op project concerns.

2023-050 **11 Adjournment**
Councillor Gould
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the regular meeting of Council on Thursday, February 9, 2023 at 9:00 a.m.

Adjournment Time: 2:58 p.m.

CARRIED

CAO Shelly Schwitek

Reeve Craig Howse

Rural Municipality of Grahamdale
Correspondence List
January 26, 2023

1. Public Utilities Board News Release dated January 11, 2023;
2. EIWD December 12, 2022 Board Meeting Minutes;
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4. AMM News Bulletin dated January 20, 2023;
5. Ashern & Area Vet Board dated January 18, 2023 – 2022 Caseload & Minutes;
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7. Hudson Bay Route Association dated January 2023 re: Report and Membership request.

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10019	Gowland Construction Services	01/17/2023	8,223.85
10020	McCandless Tramley	01/17/2023	12,994.24
10021	Landmark Planning & Design Inc	01/17/2023	1,844.65
10022	Miller William	01/17/2023	10,484.25
10023	B.A.S. Enterprise Ltd	01/17/2023	212.50
10024	MuniSoft	01/17/2023	952.00
10025	Western Financial	01/17/2023	1,041.08
10026	Real Pristine Services	01/17/2023	210.00
10027	Big and Colourful	01/24/2023	716.63
10028	Noordenbos Appliance	01/24/2023	60.00
10029	Canadian First-Aid Training Ltd.	01/24/2023	447.65
10030	Ashern Veterinary	01/24/2023	15,000.00
10031	Ashern Home Hardware	01/24/2023	146.23
10032	Grand & Toy	01/24/2023	64.22
10033	Eriksdale School	01/24/2023	600.00
10034	Alf Cuthbert School	01/24/2023	600.00
10035	Ashern Central School	01/24/2023	600.00
10036	Ashern Early Years School	01/24/2023	600.00
10037	MEBP	01/24/2023	5,052.53
10038	Access Credit Union	01/24/2023	10,111.03
10039	North Interlake Mutual	01/25/2023	500.00
Total for Computer Cheque:			70,460.86
Total for General:			70,460.86

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 02 (07Jan2023 to 20Jan2023)

Cheque date : 20Jan2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	20Jan2023	675	BECKER, Charles	650		
	20Jan2023	678	Bretzer, David	650		
	20Jan2023	665	CLARK, Arnold	650		
	20Jan2023	309	Granberg, Danny	300		
	20Jan2023	203	OLSON, TERESA L.	100		
	20Jan2023	363	OSTAFICHUK, Kim	725		
	20Jan2023	301	PRICE, JASON	300		
	20Jan2023	201	SCHWITEK, SHELLY D.	200		
	20Jan2023	207	SHANNON, Justin	260		
	20Jan2023	205	SPARROW, Barbara	260		
	20Jan2023	663	TINDALL, Jackson	650		
	20Jan2023	752	Twin Trail's, Road Maintenance	750		3291.75

Pay Group Totals : 0

Number of Deposits:12

Total Amount of Deposits:13264.14

Deposit Register

Pay group : 300 (JANITOR)

Pay period : 01 (01Jan2023 to 31Jan2023)

Cheque date : 20Jan2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	20Jan2023	503	BAUCH, PHILIP	500		
	20Jan2023	502	BAUCH, SHIRLEY	500		
Pay Group Totals :			Number of Deposits:2			
			Total Amount of Deposits:184.14			