



Rural Municipality of Grahamdale
Meeting Minutes
Regular March 27, 2025 - 09:00 AM

The 6th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on March 27, 2025.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:08 a.m.

Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | |
|----------|---|
| 2025-116 | <p>1 Adoption of Minutes
Councillor Metner
Councillor Lindell</p> <p>BE IT RESOLVED THAT Council approve the following minutes as circulated:</p> <p>1. March 13, 2025 Regular Council Meeting Minutes.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-117 | <p>2 Agenda
Councillor Gould
Councillor Nickel</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions</p> <p style="text-align: right;">CARRIED</p> |
| 2025-118 | <p>3 Finances</p> <p>3.1 General Accounts
Councillor Gould
Councillor Jabusch</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>March 26, 2025</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT Firemen Indemnity in the amount of <u>\$6,645.15</u>, Payroll Deposit in the amount of <u>\$12,803.95</u> and Accounts Payable Cheques numbered <u>11385</u> to <u>11405</u> in the amount of <u>\$229,837.24</u> be approved for payment.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-119 | <p>3.2 Set Budget Meeting Date
Councillor Gould
Councillor Nickel</p> <p>BE IT RESOLVED THAT Council set the following 2025 budget meeting date.</p> <p>1. Monday, March 31, 2025 9 a.m. to 12 noon.</p> <p style="text-align: right;">CARRIED</p> |

2025-120

4 Committee Reports

Councillor Gould
Councillor Jabusch

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED**4.1 Moosehorn Fire Department Monthly Report**

- No calls for service;
- SCBA compressor breathing air analysis results were received: sample met all necessary purity requirements;
- Regular meeting was held on Mar 17/25;
- Deputy Chief attended a Mutual Aid District meeting in Gimli on Mar 20/25;
- Manitoba Hydro is providing a fire safety training seminar for firefighters in Lundar on Apr 7/25;
- 2 members will be attending the SIMAD Fire & Life Safety Conference on May 15/25.

4.2 9:30 a.m. - Public Works Manager

Council received an update from Public Works on public works related matters.

4.3 Councillor Nickel

2025 VIP Days - Vet. Recruitment Trade Show

- Councillor Nickel and RMWI Reeve Jonasson attended the 2025 VIP Day at the Western College of Veterinary Medicine on March 19th. The trade show was a success and they were able to connect with most of the 85 students graduating this year. It is worth going again.

4.4 Councillor Gould

Gypsumville Fire Department

- One call for service - Pinaymootang First Nation.

4.5 Councillor Lindell

West Interlake Planning District

- Councillor Gould will start attending the meetings with Councillor Lindell.

Grahamdale Community Development Corporation

- The CDC is optimistic an EDO will be hired;
- The Board heard about the proposed walking trails that the Steep Rock Cottage Owners Association has planned.

4.6 Councillor Jabusch

Lakeshore Handivan Association

- The blueprints for the new garage are currently being done;
- A part time coordinator and part time bookkeeper were hired.

4.7 Reeve Howse

Steep Rock Community Club

- There were 226 entries in the Steep Rock Fish Derby. 42 fish were caught. The first prize was \$2,175.00.

5 Correspondence

1. Whitetail & Walleye Game and Fish Association letter dated March 13, 2025;
2. RCMP Ashern/Lundar February 2025 Report;
3. Minister for Municipal and Northern Affairs letter dated March 20, 2025 re: 2025 Municipal Operating Support;
4. Manitoba News Release dated March 25, 2025 re: March Flood Outlook;

	5.	Manitoba News Release dated March 25, 2025 re: New Mine Opening.	
	6	By-Laws	
	6.1	RM Development Plan Amendment - By-Law 1091-2025	
	6.1.1	Second Reading	TABLED
	7	Unfinished Business	
	7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel	
2025-121	7.1.1	Environmental Monitor - Appointment Councillor Nickel Councillor Metner BE IT RESOLVED that Council appoint Councillor Bittner and/or Reeve Howse as the Municipality’s Community Environmental Monitor for matters related to the Lake Manitoba Lake St. Martin Outlet Channel Project	CARRIED
	7.1.2	MTI Minister - Contribution Funding Agreement Request Letter to be sent to Minister Naylor requesting a contribution funding agreement for maintenance of Carne Ridge Road.	
	7.2	Boundary Line Drain Committee	TABLED
	7.3	Steep Rock Development - Phase 4	TABLED
2025-122	7.4	RM Purchase of New Pumper Truck Councillor Nickel Councillor Lindell WHEREAS the R.M. of Grahamdale has accepted Acres Ind.’s Quote No: 14834.2 dated March 10, 2025, for one new Acres Stealth WLR series Emergency Vehicle c/w Ford550 4-Door Chassis in the amount of \$486,512.40 plus applicable taxes; AND WHEREAS the terms of the Quote require a 25% deposit with order for immediate material procurement; THEREFORE BE IT RESOLVED that, in accordance with the terms with Acres Ind.’s Quote No. 14834.2, Council approve payment of Deposit Invoice 55359 in the amount of \$121,628.10.	CARRIED
	7.5	Ditchfield Drain Bridge	TABLED
	7.6	Steep Rock Trails	TABLED
	7.7	6094440 Manitoba Ltd. - Development Agreement	TABLED
	7.8	Municipal Staff Deadlines to apply for the positions of: Seasonal Public Works, Economic Development Officer, and the Administrative Assistant are all next week.	

	8	New Business	
2025-123	8.1	Taxervice - Appointing Tax Sale Manager Councillor Bittner Councillor Jabusch BE IT RESOLVED THAT pursuant to By-Law No. 997-2017 of the Rural Municipality of Grahamdale, TAXervice Inc. be appointed to manage property tax arrears recovery for the Rural Municipality of Grahamdale. BE IT FURTHER RESOLVED THAT pursuant to By-Law No. 997-2017 of the Rural Municipality of Grahamdale, the following individuals be appointed Tax Sale Managers for the Rural Municipality of Grahamdale: a) Donna Zinkiew, Vice President of TAXervice Inc., OR b) Tyler Burnside, Associate of TAXervice Inc.	CARRIED
	8.2	Municipal Employee Wage Increases	
2025-135	8.2.1	Chief Administrative Officer Councillor Metner Councillor Gould BE IT RESOLVED THAT Council approve a 10% wage increase for the Chief Administrative Officer Shelly Schwitek effective April 1, 2025.	CARRIED
2025-136	8.2.2	Municipal Administration Councillor Jabusch Councillor Metner BE IT RESOLVED THAT Council approve a 15% wage increase for the following Municipal Employees effective April 1, 2025: <ol style="list-style-type: none"> Assistant Chief Administrative Officer D. McCoubrey; Administrative Assistants J. Shannon and B. Sparrow. 	CARRIED
2025-137	8.2.3	Public Works and WDG Managers Councillor Lindell Councillor Nickel BE IT RESOLVED THAT Council approve a 5% wage increase for the following Municipal Employees effective April 1, 2025: <ol style="list-style-type: none"> Public Works Foreman Jason Price; RM Waste Disposal Site Managers; Municipal Office, Moosehorn Fire Hall and Moosehorn Public Washroom Caretakers 	CARRIED
2025-138	8.2.4	RM Fire Departments Councillor Metner Councillor Bittner BE IT RESOLVED THAT Council approve a 5% wage increase for the Gypsumville and Moosehorn Fire Department Fire Chiefs, Deputy Fire Chiefs and Firefighters effective April 1, 2025.	CARRIED

2025-124	<p>8.3 2025 Municipal Grass Cutting Contractors Councillor Gould Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council authorize hiring the following contractors to continue to cut grass for the 2025 summer season:</p> <ol style="list-style-type: none"> 1. Ward Cook – Moosehorn Sites and Faulkner Cemetery \$50.00 per hour 2. Dave Rawluk – Gypsumville Sites \$45.00 per hour <p>CARRIED</p>
2025-125	<p>8.4 2025 Steep Rock Grass Cutting Contractor Councillor Jabusch Councillor Metner</p> <p>BE IT RESOLVED THAT Council approve hiring Shawn Oswald and Riley Oswald to cut grass regularly in Steep Rock for 2025 at the following locations: Steep Rock Cemetery, Dock Area at the Wharf, Public Reserves (4 locations) and the Quarry entrance in the amount of \$55.00 per hour per lawn tractor.</p> <p>CARRIED</p>
2025-126	<p>8.5 2025 Steep Rock Public Spaces Garbage and Recycling Councillor Bittner Councillor Jabusch</p> <p>BE IT RESOLVED that Council approve hiring Riley Oswald for the collection and hauling of garbage and recycling from Municipal public spaces in the Town of Steep Rock for the 2025 summer season from May 1st to October 31, 2025 at the rate of \$48.00 per hour. The Municipality will provide the plastic garbage bags and blue recycling bags.</p> <p>CARRIED</p>
2025-127	<p>8.6 Work Alone Policy Review Councillor Bittner Councillor Nickel</p> <p>BE IT RESOLVED THAT Council has reviewed the Municipality’s Work Alone Policy and find that no changes are required at this time.</p> <p>CARRIED</p>
2025-128	<p>8.7 Faulkner WDG Expansion Project Councillor Metner Councillor Jabusch</p> <p>WHEREAS the R.M. of Grahamdale’s application under the Manitoba Growth, Renewal and Opportunities program (Manitoba GRO) was approved to fund up to \$125,000.00 towards the Faulkner Waste Disposal Grounds Expansion Project.</p> <p>BE IT RESOLVED THAT Council authorizes entering into an Agreement between the R.M. of Grahamdale and Province of Manitoba to receive and use up to \$125,000.00 in Manitoba GRO funding towards the Faulkner Waste Disposal Grounds Expansion Project.</p> <p>CARRIED</p>
2025-129	<p>8.8 MAMEC 2025 Membership Councillor Jabusch Councillor Gould</p> <p>BE IT RESOLVED THAT Council authorize payment of the Manitoba Association of Municipal Emergency Coordinator’s 2025 Membership Invoice for April 1, 2025 to March 31, 2026 in the amount of \$300.00.</p> <p>CARRIED</p>

2025-130	8.9	Pinemuta WDG - Change Saturday Operating Hours	
		Councillor Gould Councillor Bittner	
		BE IT RESOLVED THAT Council authorize changing the Pinemuta Waste Disposal Grounds hours effective April 1, 2025 as follows:	
		SUMMER HOURS – April 1 to October 31	
		Tuesday 11:00 a.m. to 5:00 p.m.	
		Thursday 11:00 a.m. to 5:00 p.m.	
		Saturday 9:00 a.m. to 5:00 p.m.	
		WINTER HOURS – November 1 to March 31	
		Tuesday 11:00 a.m. to 5:00 p.m.	
		Thursday 11:00 a.m. to 5:00 p.m.	
		Saturday 9:00 a.m. to 5:00 p.m.	
			CARRIED
2025-131	8.10	Cottage Lot Extension - Lot 21, Block 2, Plan 41535 - E.& E. Polecina	
		Councillor Bittner Councillor Nickel	
		BE IT RESOLVED THAT Council approve entering into a Building Requirement Extension Agreement with Elmer and Emelda Polecina to extend the deadline of March 13, 2025, for compliance of the terms and conditions set out in the original Offer and Agreement to Purchase for Lot 21, Block 2, Plan 41535 WLTO, Steep Rock signed by the original lot owners on March 8, 2008. Deadline is extended to March 13 2026, provided the annual extension fee of \$1,178.58 is paid and the Building Requirement Extension Agreement is signed and returned to the Municipality.	
			CARRIED
	8.11	Little Birch Lake Road - Clearing Snow	
		Snow on Little Birch Lake Rd. will be cleared next week.	
	8.12	Public Works Request	
	8.12.1	D. Gall - SW 14-27-8W - Drainage Request	
			TABLED
2025-139	8.13	Moosehorn and Gypsumville Fire Dept. Training	
		Councillor Jabusch Councillor Bittner	
		BE IT RESOLVED THAT Council approve the attendance of firefighters from the Moosehorn and Gypsumville Fire Departments at a Hydro Fire Safety course being provided by Manitoba Hydro in Lundar on April 7, 2025 as a municipal expense. This course will give firefighters the ability to safely deal with incidents involving Manitoba Hydro infrastructure.	
			CARRIED
	8.14	Steep Rock Sub 1 & 2 Drainage	
			TABLED

2025-132 **8.15 Bernier Subdivision - Declaration of Development Scheme**
 Councillor Bittner
 Councillor Metner

WHEREAS Developers Alain and Lorene Bernier are in the process of having a Declaration of Development Scheme filed against their developed property - Lots 2 to 19 Inclusive, Plan 73978 WLTO in Frac NE ¼ Section 19, Township 26, Range 8 W.P.M.

AND WHEREAS under Section 76.2 of *The Real Property Act*, the Rural Municipality of Grahamdale being a person with a registered claim or interest in the lands affected by this Declaration must consent to its registration against the lands legally described as follows:

Lots 2 to 19 Inclusive, Plan 73978 WLTO in Frac NE ¼ Section 19, Township 26, Range 8 W.P.M. Exc all mines and minerals as set forth in the Original Grant from the Crown

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Grahamdale Council authorizes Reeve and Chief Administrative Officer execute the Consent to Declaration of Building Scheme as required.

CARRIED

2025-140 **8.16 Forage Lease Applications SE 18-28-9 WPM**
 Councillor Bittner
 Councillor Lindell

WHEREAS SE 18-28-9 WPM was advertised as newly vacant, for 30 days, beginning on February 18, 2025, in accordance with RM Policy No. 12/2010.

AND WHEREAS the Municipality received two applications to lease this property during the advertising period.

AND WHEREAS Council has determined that the Forage Lease application by Colin Hummel and Devan McCoubrey to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council approve entering into a Long-Term Forage Lease with Colin Hummel and Devan McCoubrey on the following land: SE 18-28-9 WPM subject to the following conditions:

- a. THAT permission be obtained from Council to install any access to the municipal road allowance and shall be at the lessee's expense.
- b. THAT permission be obtained from Council for excavation of dugouts, fencing (excluding R. M.'s Road Allowance) and clearing of brush which shall be at the lessee's expense.
- c. THAT right to access to the parcel of land for extraction of sand and gravel is maintained by the municipality and;
- d. THAT the lessee is not entitled to any compensation for actions or damages to the parcel of land as a result of sand and gravel extraction.
- e. THAT a Water Rights License be obtained prior to any drainage work done in consultation with the R. M. Council.
- f. THAT the R. M. will not provide winter access to this forage lease property.
- g. THAT the lessee shall not interfere in any way with the public right of passage over any portage, road or trail existing on the Leased Lands at the date of this Lease Agreement.

CARRIED

8.17 Steep Rock Beach Park

2025-141 **8.17.1 Liquor Permit Amendment**
 Councillor Bittner
 Councillor Jabusch

BE IT RESOLVED that Council supports the Steep Rock Beach Park’s application to revise their liquor permit, to relocate where patrons of their restaurant may consume alcohol to an enclosed area immediately in front of the restaurant.

CARRIED

8.17.2 Annual Spring Meeting

A meeting has been scheduled for April 23.

8.18 WIWD - Watershed based Climate Adaptation Planning Project

WIWD to be contacted.

2025-142 **8.19 Municipal Lagoons**
 Councillor Metner
 Councillor Nickel

BE IT RESOLVED THAT Council authorize RM Public Works Manager to arrange for a trapper to remove problem muskrats and/or gophers from the Municipal Lagoons. Site locations and trappers are to be authorized by the RM Public Works Manager.

CARRIED

8.20 PR 237 and RM Road 41W - Culvert Trap

Letter to be sent to MTI to request the installation of a trap on the existing culvert.

9 In Camera

2025-133 **9.1 In Camera - Preliminary Matter**
 Councillor Gould
 Councillor Lindell

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

2025-134 **9.2 Out of Camera**
 Councillor Metner
 Councillor Jabusch

BE IT RESOLVED THAT Council now move out of camera and resume the meeting.

CARRIED

- 2025-143

10

Delegations and Public Hearings

10.1

Adjourn Regular Meeting for Public Hearing

Councillor Jabusch
Councillor Metner

BE IT RESOLVED THAT Council adjourn the regular meeting of Council to hold the required Public Hearing for the proposed Amendment of the RM of Grahamdale Development Bylaw 1055/2022 and Amendments thereto under RM of Grahamdale Bylaw 1091-2025.

CARRIED
- 2025-144

10.2

2:00 P.M. Public Hearing - Amendment to RM Development Plan 1055/2022

10.3

Close Public Hearing and Return to Regular Council Meeting

Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council shall now declare this Public hearing closed and Council shall now return to its regular monthly Council meeting.

CARRIED

2025-145

11

Adjournment

Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on April 10, 2025.

Adjournment time: 3:18 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse